

## **CASE BOARD MEETING MINUTES** **September 10, 2021**

The September 2021 business meeting of the Cooperative Association for Special Education Executive Board was held on Friday, September 10, 2021 via Zoom meeting. The Board approved the following items:

1. Approval of Minutes, August 6, 2021, Regular and Closed Session;
2. Approval of September 2021 Accounts Payable and Payroll Summary and Projected Payroll September & October 2021;
3. Treasurer's Report, July 2021;
4. Contacts:
  - a. ATI, Maintenance Agreement, 2021-2022
  - b. Proven IT, Service Agreement
  - c. SASSED CASE, Intergovernmental Agreement for Adaptive PE Services
  - d. Therapy Travelers, Staffing Service Agreement, 2021-2022
5. Personnel;  
Employment;
  - Beth Gillfillan, Program Aide, assigned to Marquardt School District #15, at a 0.99 FTE for the 2021-2022 school year. This position is necessary in order to fill a vacancy;
  - Juliet Perez, Occupational Therapist, assigned to Queen Bee School District #16, at a 0.94 FTE for the 2021-2022 school year. This position is necessary in order to fill a vacancy;Resignation;
  - Heather Anderson, Social Worker, submitted her resignation letter, effective immediately, and will not continue employment for the 2021-2022 school year.
6. Approval of the Collective Bargaining Agreement, CASE Board of Directors and CASE Education Association, 2021-2026.
7. Approval of the following CASE Policies and Procedures for Adoption:
  - Policy 1:10, School District Legal Status
  - Policy 1:20, District Organization, Operations, and Cooperative Agreements
  - Policy 1:30, School District Philosophy
  - Policy 2:20, Powers and Duties of the School Board; Indemnification
  - Policy 2:130, Board-Superintendent Relationship
  - Policy 2:240, Board Policy Development
  - Policy 3:30, Chain of Command
  - Policy 5:10, Equal Employment Opportunity and Minority Recruitment
  - Policy 5:30, Hiring Process and Criteria
  - Policy 6:235, Access to Electronic Networks
  - Policy 6:260, Complaints about Curriculum, Instructional Materials, and Programs

- Policy 7:230, Misconduct by Students with Disabilities
8. Approval of the deletion of CASE Policies and Procedures:
- Policy 6:100, Using Animals in the Education Program

## ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD MEETINGS

- A. CASE Policies, First Read for Adoption  
 Policy 7:190, Student Behavior

## DIRECTOR'S REPORT

### Trainings/Workshops/Presentations

- D15 - Tips and Tricks for Being a Successful Paraprofessional
- D15 – CPI Training
- D16 - Special Education 101: An Administrator's Guide to Navigating Special Education
- D16 - Tips and Tricks for Being a Successful Paraprofessional
- D16 – CPI Training
- D44 – CPI Training
- D87 – CPI Training
- D89 - Tips and Tricks for Being a Successful Paraprofessional
- D89 - AAC for Preschool
- D93- Introduction to Assistive Technology in CCSD93
- GPAT – Working with Refugee Families - presented to the Illinois Parents as Teachers Council
- Philip J. Rock – CPI Training
- All CASE/Districts – ACEs, Trauma and Relationships: A Survival Guide for Educators

### Eye Gaze Technology Pilot

Our Assistive Technology specialists are working with Chip Clarke, MS CCC-SLP from the Prentke Romich Company who visited the area and used two ESY students as participants in his research. He is a leading expert in this area which is still a developing and advancing aspect of AAC. He flew out this summer to observe two students using their devices, provide some expertise and suggestions to help our students advance in using their AAC devices. He also collected data that will be used in furthering implementation and understanding of Eye Tracking. We look forward to continuing to participate in this exciting research.

### CASE Qualified Evaluator Training

Mary Furbush and Natalie Heinrich held before and afterschool trainings last week with building administrators throughout the CASE districts to review the CASE rubrics, introduce them to the Embrace software program and to discuss how CASE and the districts partner in staff evaluations. The sessions were well attended and we recorded the second one which was sent out earlier this week.

### GECC Feature – PEP Newsletter

The Glenbard Early Childhood Collaborative was featured this month in the Glenbard PEP newsletter. Thank you to Jeanine for working with PEP to help build the visibility of the GECC.

[CLICK HERE](#)

### GECC news

Jeanine Woltman was interviewed and quoted in the Ages and Stages Questionnaires (ASQ) newsletter. The article “Effectively Partnering with Families During the Screening Process” provided helpful tips to providers about how to make the screening process more user-friendly and inviting to families. It also discussed how to work collaboratively with families during screenings and using these times as opportunities to encourage and support parents. [CLICK](#)

[HERE](#)

### CIS news

Jill Kolany Hughes (DHH Itinerant Teacher) shared this photograph of a small group of former students that she recently met for lunch. The relationships that are formed between our traveling staff and students – some of whom they work with for their entire school experience – is one of the unique and special attributes that our itinerant team bring to CASE.

