

**CASE BOARD BRIEFS**  
**October 2020**

The October 2020 business meeting of the Cooperative Association for Special Education Executive Board was held on Friday, October 2, 2020 via Zoom meeting. The Board approved the following items:

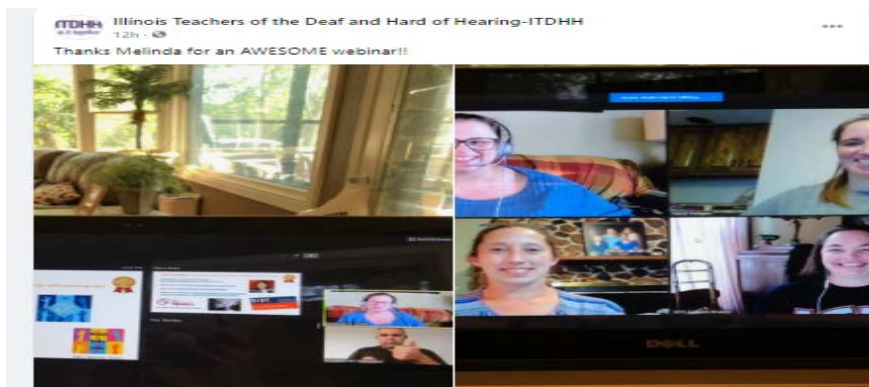
1. Approval of Minutes September 4, 2020, Regular Session;
2. Approval of August Accounts Payable and Payroll and Projected Payroll for September and October 2020;
3. Treasurer's Report, August 2020;
4. Personnel;  
Educational Advancements;
  - Linda Cotter, Teacher APE, Minimum of 15 credit hours. \$2,000 salary advancement
  - Alexandra Giosta, Teacher HI, Minimum of 15 credit hours. \$2,000 salary advancement
  - Tracy Kunce, Speech Language Pathologist, Minimum of 15 credit hours. \$2,000 salary advancement
  - Dominika Matuzik, Speech Language Pathologist, Minimum of 15 credit hours. \$2,000 salary advancement
  - Tara McCarthy, Teacher APE, Minimum of 15 credit hours. \$2,000 salary advancement
  - Christina Mora, Teacher VI, Minimum of 15 credit hours. \$2,000 salary advancement
  - Vicki Politzer, Teacher APE, Minimum of 15 credit hours. \$2,000 salary advancement
  - Lauren Witt, Teacher VI, Minimum of 15 credit hours. \$2,000 salary advancement
5. MOU: Evaluation 2020-2022
6. Board Policy, Second Read for Adoption
  - 2:260, Uniform Grievance Procedure
  - 5:10, Equal Employment Opportunity and Minority Recruitment
  - 5:20, Workplace Harassment Prohibited
  - 5:100, Staff Development Program
  - 5:200, Terms and Conditions of Employment and Dismissal
  - 5:220, Substitute Teachers
  - 7:10, Equal Educational Opportunities

### [Presentations/Workshops](#)

**Parent University** – we have held 3 of these Tuesday evening meetings for parents so far. The turnout is lower than expected but the feedback has been positive. We will continue doing these through the Winter Break and then re-assess whether or not to continue.

**CPI Training** – Our trainers conducted trainings with staff in Districts 44, 87 and 89.

**Be RESOURCEful** – the kickoff at the Illinois Teachers of the Deaf and Hard of Hearing annual conference was a virtual presentation by Melinda Smith, CASE Hearing Itinerant Teacher. She did a great job sharing resources she has found or developed for teachers providing services in an online environment.



### [Medicaid Administrative Claim Program Change](#)

The state contract for the Illinois Medicaid Administrative Claim (MAC) has been recently awarded to the Public Consulting Group (PCG). For the last 10 years, Fairbanks has held the contract. Steve and Mary went to a recent training as did most of the CASE Business Managers and Student Services directors. Staff lists were imported from Fairbanks and we worked with the elementary districts to ensure that all staff were included and listed correctly. We have continued to field questions as they arise and will continue to keep current in case this changeover results in any differences in data entry or user interface.

### [Lead Nurses Meeting](#)

Matt held the second lead nurses meeting on Monday. At this meeting, nurses discussed PPE training protocols and presentations, student entry screening/ self-certification, and bus protocols. These meetings have been a great opportunity for CASE cooperating districts to collaborate and share resources.

### [Dupage West Cook Board Meeting](#)

New staff members at SASSED/Dupage West Cook include

Maureen Kidd – Director of Programs (replaced Nan Diamond)

Christine Miller – Assistant to the Director of Programs (replaced Lynne Mennell)

During ESY, the low-incidence programs enrolled 93 students. They provided ESY online and are planning for next year.

Enrollment in low-incidence programs is stable. We were provided with a list of students attending Vision or Hearing programs and will confirm this enrollment with the Directors.

### [CASE Welcome Back Zoom Event](#)

Not surprisingly, we had some technical glitches at the Welcome Back event but it was well-attended and we have heard from staff that they got the information they needed from us and enjoyed the fun

parts! Thank you again for the videos – while the whole Jeopardy game was part of our tech glitches, the videos were posted in the follow up document and have generated lots of guesses!

### Open Enrollment Update

CASE hosted Julie Duever, Account Manager from A.J. Gallagher for an online Zoom meeting on Tuesday evening regarding CASE insurance options and to answer questions from our staff. The meeting was recorded so that it is accessible during Open Enrollment. Thank you to Kari Gibbons for coordinating and getting this set up!

### Prevention Initiative

CASE has been informed that the Birth to Three PI program will have a virtual “desk review” audit process sometime this school year. We have begun a thorough self-review matching their criteria to see where we think we stand. The Home Visitors are conducting file reviews of their own files and having a peer review as well (in addition to the ongoing, regular supervisory reviews).

### CASE Itinerant Services

We are super proud to report that a GBN student, Amber, had conversation with her Case Manager to advocate that Closed Captioning would be helpful for her. The team called an IEP meeting to put this accommodation on her IEP. Way to go Amber!

Itinerants that are in buildings are reporting that students are rocking the mask policy! Additionally, we have heard positive feedback on bringing CASE self-certification documentation when entering buildings.

Spectrios held a Low Vision Clinic on 9/23, CASE had 5 students attend. The Low Vision Clinic determines if the student would benefit from low vision aids (monocular, magnifier) and they also provide glasses or rec specs (for gym class). Students and families were well received, and it was a successful event! Plus, we were the official kick off to their 30<sup>th</sup> year of having *Seeing Is Believing Clinics*!

The next CASE Executive Board Meeting will be held on November 6, 2021. For more information call CASE at 630-942-5600.