

**2nd Year Mentor- Mentee  
Requirement Checklist  
2021-2022**

Mentor \_\_\_\_\_

Mentee \_\_\_\_\_

Mentor-Mentee Contact Log turned in:

Mentor Orientation Participation/New Staff Orientation Participation:

**Meetings:**

Attendance at 1st Mentor-Mentee meeting on September 28, 2021

Attendance at last Mentor-Mentee meeting on April 27, 2022

Topic specific meeting #1 with Mentee

Topic: \_\_\_\_\_

Date: \_\_\_\_\_

**Observation (One required):**

1. Mentee observes Mentor

Date: \_\_\_\_\_

2. Mentor observes Mentee

Date: \_\_\_\_\_

3. Mentor- Mentee observe third party

Date: \_\_\_\_\_

**Survey Completion:**

December

May