
**CASE BOARD OF DIRECTORS MEETING
BOARD BRIEFS
APRIL 9, 2020**

The April meeting of the CASE Board of Directors was held on Thursday, April 9, 2020 8:01 a.m. via Zoom Meeting.

The Board approved the following items:

1. Approval of Minutes March 6, 2020, Regular Session and Closed Session;
2. Approval of March 2020 Accounts Payable and Payroll Summary and Projected April 2020 Payroll;
3. Treasurer's Report, February 2020;
4. Contracts;
 - a. Grant Thornton, Statement of Work for Actuarial Services;
 - b. Baker Tilly, Engagement Letter for Audit Services;
 - c. Infinitec FY21 Agreement for Services;
 - d. Public Risk Underwriters of Texas, Educators Legal and Employment Liability Application;
 - e. Omni, In Service Withdrawal Age Amendment 457 (b);

5. Personnel;

Employment;

- Kimberly Alston, Registered Behavior Technician, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Zilda Blazina, School Psychologist, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Erin Dunne, School Social Worker, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Anabel Guidotti, School Social Worker, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Kalyn Konrath, Teacher, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Marybeth Marinier, Out of District Coordinator, at 0.6 FTE, for the 2020-2021 school year. This is a newly created position to fill a need;
- Karen Puckett, Teacher, APE, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
- Lindsay Stava, Occupational Therapist, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;

Resignations;

- Sarah Lager, CASE Business Manager, CSBO, has resigned from her position effective June 30, 2020.
- Michelle Milewski, CASE, Occupational Therapist, has resigned from her position effective end of 2019-2020 school year.

ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD APPROVAL

DIRECTOR'S REPORT

April 9, 2020

Presentations/Workshops

Nahrain Israel-Tapella, Jenna Losch and Cindy D'Ambrosio presented an on-line workshop to the Glen Ellyn District 41 Early Childhood teachers, paraprofessionals, related services and administrators on "The Science of Discipline in Early Childhood: Part 1." This engaging online training provided the staff with the research behind early childhood brain development as well as using Illinois's adoption of the Pyramid Model as a foundation for Tier I supports. This training is one of a series and is available for any district looking to provide group training at the Early Childhood/primary level.

ESY Update

At this time we are continuing to accept student applications for ESY 2020. We are hoping to make a decision about whether or not ESY will occur at Churchill Elementary School by mid-May. We will not be issuing an additional staff contracts.

Remote Services

The role of CASE staff in terms of providing related services has significantly changed. As each of the districts articulate their expectations and share out their processes, our role has been to make sure we are responding to the needs of students and staff in the appropriate manner. I am so proud of the way that our staff has modified their instruction and even their role during this time and we are looking forward to the growth opportunity this pandemic has given us.

Glenbard Early Childhood Collaborative

Jeanine Woltman has drafted the proposal for increased funding for the ISBE Prevention Initiative grant. This expansion will afford us the opportunity to provide home visiting services to students in District 93 and increase home visiting slots for students in our other districts. The grant will be submitted in time to meet the April 15 deadline.

Learning Teams

We have been meeting with our learning teams on an ongoing basis to provide support and to share resources. We have made sure that we have reached out to every team remotely so that we've had a little bit of face time with each group.



March 2020

Hiring for Home Visitor ON HOLD

We had narrowed down our search and had very talented people applying, yet the search process must be on hold for now. Until some of the required trainings go online, we cannot properly train a new Home Visitor. We will resume the search as soon as possible.

Connecting with Families

I often "brag" on our Home Visitors on this report, but I must tell you that I have never been prouder of our team as we navigate this new reality of supporting-families-with-virtual-visits. Our team has embraced the new opportunities for work-from-home during the COVID-19 pandemic with online video visits, phone visits, and lots of texting back and forth with families in lieu of in-person contact.

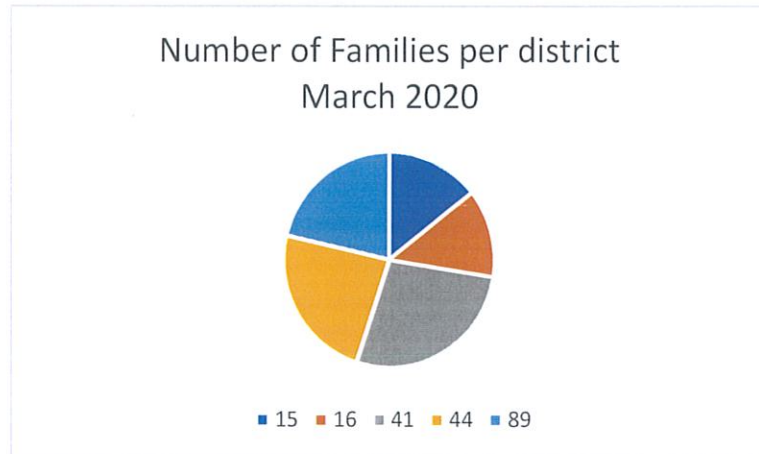
A main service we are providing right now is knowledge about needed resources. Through CASE's connections and updating of resources, we continue to let our families know which kinds of help is available to them (depends on documented/undocumented status, language ability, access to a car, etc.). We continue to offer personalized visits via

video or phone, covering the same 3 areas that we cover in an in-person visit: parent-child interaction, developmental-centered parenting, and more general family needs. We adapt to each family, as always.

Caseload

Here is breakdown for March 2020. There has not been much change, as we are waiting to hear from ISBE whether we are allowed to bring in new families by phone/video. We continually have new families we are reaching out to encourage to join the program, but for now, that is on hold as well.

District	# Families
15	14
16	13
41	27
44	23
89	21
Total	98



Respectfully submitted on behalf of the Glenbard Parents as Teachers program,
Carol Montgomery Fate, Program Supervisor

OTHER ACTION ITEMS APPROVED

- The Board approved CASE Fiscal Year 2021 Budget, First Draft.
- The Board approved EBC Health and Dental 2020-2021 Insurance Rates.
- The Board approved the Resolution Authorizing Honorable Dismissal of Part-Time Licensed Staff; Erin Lafser.

The next meeting of the CASE Board of Directors will be held on Friday, May 8, 2020, at 8:00 a.m., via Zoom Meeting. Recipients of this notice may request more information on any of these topics by calling CASE at 630-942-5600.


Dr. Mary Furbush,
Executive Director