

**Executive Board of Directors Meeting
BOARD BRIEFS**

Friday, September 6, 2019

The September business meeting of the Cooperative Association for Special Education Executive Board was held on Friday, September 6, 2019 at the CASE Main Office, D89 Board Room.

The Board approved the following items:

- I. Approval of Minutes – August 2, 2019, Regular and Closed Session;
- II. Approval of August Accounts Payable and Payroll and Projected Payroll for September 2019;
- III. Treasurer's Report, July 2019;
- IV. Contracts;
- V. Personnel;

Employment;

- Jill Frangella, Special Education Teacher assigned to District 93, at a salary of \$50,911.00, at 1.0 FTE, for the 2019/2020 school year. This position is necessary in order to fill a vacancy;
- Erin Lafsa, Social Worker assigned to District 41, at a prorated salary of \$38,754.50, at .5 FTE, for the 2019/2020 school year. This position is necessary in order to fill a vacancy.
- Keith Lavin, Special Education Teacher, Permanent Sub, assigned to District 93, at a salary of \$53,914.00, at 1.0 FTE, for the 2019/2020 school year. This position is necessary in order to fill a vacancy.

Resignation;

- Kevin Ballardini, Special Education Teacher, assigned to District 93, has submitted a letter of resignation, effective August 8, 2019;
- Kimberly Smith, Social Worker, assigned to District 41, has submitted a letter of resignation, August 7, 2019;
- Jayna Zant, Social Worker, assigned to CASE, has submitted her letter of resignation, effective August 6, 2019;

Tenure;

The following employees have completed four years of employment, have begun their fifth year, and are eligible for tenure or tenure equivalent status:

- Samantha Beck, Teacher, Vision Itinerant, O & M
- Lenell Vitael, Occupational Therapist
- Out of State Travel;

Other Action Items Approved

The Board approved the following CASE Policies & Procedures:

- 2.20 School Board, Power and Duties of the School Board, Indemnification
- 3.40 Executive Director

- 3.40-E Checklist for the Superintendent Employment Contract Negotiation Process
- 6.65 Instruction, Student Social and Emotional Development

Items for Information, Discussion and/or Future Board Approval

Dr. Furbush provided a summary of the Director's Report.

Director's Report

Presentations/Workshops

District 41 – Planning and Modifying Instruction for Students with Special Needs

District 41 – De-Escalation Strategies

District 41 – Positive Behavior Supports in the EC Classroom

District 41 – CHAMPS Training

District 41 – VB-MAPP Training

District 15 – Including Students in Your Related Arts Classroom

District 89 – Executive Functioning Strategies for All Classroom Teachers

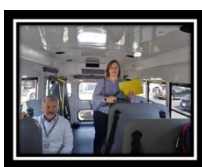
District 16 – Co-Teaching Training

District 16 – SEL Overview for New Staff

District 93 – Middle School Transitions for At-Risk Students

District 93 – Mindfulness for the Classroom

CASE Business Managers Highlight



On August 29th, the CASE Business Managers went on a tour of the current and proposed CASE facilities. Hopewell arranged for two buses to pick us up and waiting at each stop during the tour.

2020 Census Committee Meeting – DuPage County

Mary Furbush attended a meeting hosted by the DuPage Federation on Human Services Reform regarding the DuPage Complete Count census committee. The Illinois Coalition on Immigrant and Refugee Rights will be applying for an IL Department of Health and Human Services grant. CASE has applied to be a subgrantee along with townships, libraries and other health and human services organizations. Census officers are willing to come to events such as job fairs, open house nights, faith-based events, etc. and can set up a table with information. This committee will work to develop materials so that information from all sources looks the same and repeats the same message.

Glenbard Parents as Teachers Blue Ribbon

Since we met all the Essential Requirements of the National Parents as Teachers model, and our screening, assessment, and frequency of home visit numbers all exceeded the benchmark (chart reported in last month's GPAT update), the National Parents as Teachers organization award us the status of continued Blue-Ribbon Affiliate, stating that they recognize that GPAT delivers "high-quality services to children and families." This is the highest level an Affiliate can achieve, and we will be recognized along with the other Blue-Ribbon Affiliates from around the nation at the Annual PAT conference this fall.

[FY20 Early Childhood Block Grant-Prevention Initiative for Birth to Age 3](#)

CASE did not receive this grant due to insufficient funding but we did appeal the decision. Our application which outlined a plan to expand home visiting services in Districts 15 and 16 and expand services to include District 93 was not among the 8 that were chosen for funding. Our appeal of the decision is based on ISBE's misrepresentation of funds available, the lack of services in our area for our targeted population and the need to complete the EI services within the Glenbard Early Childhood Collaborative. While we are doubtful that we will receive additional dollars, we are hopeful that IL will recognize this area of unmet need and respond with additional funds in future years.

[CASE Welcome Back Event – August 29th](#)

Our annual Welcome Back event was held at the Glendale Lakes Golf Club on Thursday



August 29th. The keynote topic was how to maintain and transfer positive culture as we bring in new staff and change how we provide services and support. **Thank you to Dr. Dave Larson** for his welcome to the staff!



[Transportation](#)

Hopewell has been doing a great job providing special education transportation. There have been very few errors this year and the feedback we've received from the districts has been extremely positive. Three of the four districts for whom we facilitate transportation reported that this has been the best start to the school year for special transportation that they have ever had. Thank you to Missy!! 😊

[CIS Student Success](#)

Tim Bannon, a student at Proviso West who was born without arms recently completed the Chicago Triathlon. Tim currently receives services from the CASE Itinerant Services office.



The Glenbard ECC efforts this summer have focused on building capacity within the Collaborative. Our ECC has been accepted into the Partner Plan Act Community Systems Statewide Supports (CS3) project's 2nd cohort.

Our team includes:

Jeanine Woltman (CASE, Glenbard ECC, Glenbard PAT)

Fakelia Guyton (DuPage Early Childhood Collaborative)

Cindy D'Ambrosio (CASE)

Gene Olsen (Glen Ellyn CCSD 89)

Katy Almendinger (Glen Ellyn Public Library)

We have been working with our CS3 Team Coach, Ruby Flores, on enhancing and strengthening our collaborative structure, goals and efforts. We met with Ruby in late August to review an analysis of strengths and growth areas and strategize next steps and goals. Ruby and the CS3 leaders are working with us to develop a Community Team Supports Plan that will be implemented over the next 12 months.

Our hardest work with Ruby has been a deep look at equity and what it means for our collaborative and our efforts towards increasing Kindergarten Readiness for all, across the Glenbard community. We utilized the Collaboration Institute Equity Self-Assessment Tool to take an introspective look at our collaborative structure, efforts and impact. The process was difficult and eye opening. We have made great strides but still have a long way to go to ensure equity is not a just focus, but embedded in all that we do to support families and our youngest learners. We are energized and already taking small steps towards change.

In addition to this, Jeanine has been working with DECC (DuPage Early Childhood Collaborative) on the planning committee to facilitate a county-wide ECE and Homelessness Roundtable, scheduled for October 25th at National Louis. The purpose of this cross-training event is to strengthen awareness and supports between the world of early care and education and homelessness and homelessness prevention supports.

Lastly, we are hosting our 1st Glenbard ECC Fundraising Event at Ellyn's Pub in Glen Ellyn, on September 12, 2019. We are looking forward to bringing together EC enthusiasts from across the community to connect, mingle and support our further endeavors.

We are excited for the progress that is happening within the Glenbard Community and across the county.