

**CASE BOARD OF DIRECTORS MEETING
BOARD BRIEFS
MARCH 6, 2020**

The February meeting of the CASE Board of Directors was held on Friday, March 6, 2020 8:00 a.m. at the CASE Central Office/CCSD89 Board Room.

The Board approved the following items:

1. Approval of Minutes for February 7, 2020 – Regular and Closed Session;
2. Approval of Accounts Payable and Payroll for February 2020 and Projected Payroll for March 2020;
3. Treasurer's Report, January 2020;
4. Contracts;
5. Personnel;
 - Employment;
 - Allison Amato, Physical Therapist, at a salary of \$58,167.00, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Krysten Baron, Occupational Therapist, at a salary of \$54,481.00, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Mia Bechtold, Teacher, Visual Impairments, Orientation & Mobility Specialist*, at a salary of \$56,966.00, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Kyle Costello, Occupational Therapist, at a salary of \$51,838.00 at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Kaitlin Hughes, Occupational Therapist, at a salary of \$57,978.00, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Sarah Whitchurch, Occupational Therapist, at a salary of \$51,838.00, at 1.0 FTE, for the 2020-2021 school year. This position is necessary in order to fill a vacancy;
 - Resignation;
 - Keith Lavin, CASE Special Education Teacher, D93, has resigned from his position effective May 26, 2020.
 - Lindsay Stava, CASE Occupational Therapist, D16, has resigned from her position effective February 11, 2020.

ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD APPROVAL

CASE Collaborative Presentation

Kelly O'Donnell, CASE Bilingual Speech Language Pathologist and Kate Rouse, Bilingual Preschool Teacher, CCSD93 co-presented on Equity and Communications through Assistive Technology.

County Wide Institute Day Debrief

Cindy D'Ambrosio, CASE Assistant Director, provided a debrief on the February 28, 2020 County Wide Institute Day. 715 attendees, representing 38 districts were present for the day's event.

DIRECTOR'S REPORT

March 6, 2020

[Presentations/Workshops](#)

District 15 – Blackhawk School – Executive Functioning Parent Night
District 15 – Reskin staff inservice on Executive Functioning
District 15 – Winnebago - Restorative Practices and Teaching Appropriate Skills
District 16 – Co-Teaching and Introduction to Executive Functioning
District 41 – Strategies to Warm Your Heart – Behavior Strategies for Tomorrow
All – CPI Training – Initial and Refresher

IDEA Time Out, Isolated Time Out and Restraint

ISBE filed a second amended emergency regulation which permits the use of isolated time out in specific circumstances. The form has been revised and the use of the new form went into effect immediately. Changes include:

- Use of isolated time out is permitted if adults are within two feet of enclosure and only when student is actively engaging in extreme physical aggression
- Notification to parent – must be done within one business day (former language was 24 hours)
- Notification to ISBE – must be done within two school days (former language was 48 hours)

Training of personnel is currently proposed to be 8 hours of annual training and except for training of physical restraint, training can be done online.

Lauren Witt – IAER Presentation

The Illinois Association for the Education and Rehabilitation of the Blind and Visually Impaired conference was held in late February. Lauren presented in a session that targeted student teachers in the areas of Vision and Orientation & Mobility. Her presentation was entitled “What I Wish I Knew My First Year.

Dupage West Cook Board Meeting

Projections for next year: Deaf/Hard of Hearing (Elementary) – increase of 6 students; Deaf/Hard of Hearing (High School) decrease of 3 students; Vision- decrease of 1 student. They are anticipating a slight increase in the need for related services but no additional teachers. Discussion at Board meeting about out-of-district surcharges and a subcommittee has been formed to study this. Rates for all programs are expected to increase by 2.5% next year for elementary and 1.04% for high school programs.

CASE Institute Day – Additional Highlights

Physical Therapy - The physical therapists met at CASE and discussed the following topics:
including:

- in-depth review, analysis, and discussion of ISBE's 2019 Guidelines for OT and PT and how this directly impacts our daily practice both as PTs and as members of related service teams in the various districts;
- new methods of data collection to track goal progress using various types of technology (google forms being the top choice for ease of use and information collected);
- watched a presentation from a colleague on ways to initiate walking in children who might not be showing the classic readiness signs; and
- discussed the key points from APTA's School Based Practice Course.

Vision Teachers – Vision Itinerant teachers met at the CIS office.

- Looked at role in general education buildings
- Developed language around role and around the Expanded Core Curriculum
- Refined checklists for instruction – both for consistency and to have updated resources for unique students
- Created a Vision Itinerant Notebook in One Note so that all can access resources and add information

Hearing Teachers – Hearing itinerant teachers met at the CIS office and worked on:

- SMART IEP goals and PLAAFPs (Present Levels of Academic And Functional Performance)
- Reviewed IEP resources such as the IEP Quality Project, Skill Assessment Tools, the app Common Core by Mastery Connect, and Embrace IEP's goal builder
- Evaluated IEP goals using the SMART guidelines and rewrote them to fit the standard.

December 1 Childcount Directions

The December 1 count has been shut down. All districts are accounted for at this time. The window will re-open for superintendents to verify their counts from March 12-26th.

February 2020

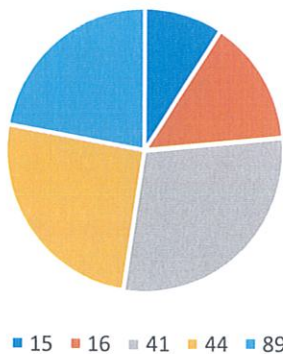
GPAT is hiring!

February saw one of our original Home Visitors move out of state. We needed to transfer the families with whom she worked (across 4 districts) to other Home Visitors, as our top priority is taking care of the families we already have before taking in any new families. We were able to successfully transfer all 16 families among 4 of our other Home Visitors. All families decided to continue with the program, despite the disruption, which is amazing given other programs' experience with this type of situation. We credit this to contracting with a reliable interpreter working with many of the families, providing continuity, as well as our rotating leadership in ongoing groups. This allows many Home Visitors to know each family who attends, and the family to feel part of a whole—not only connected to one Home Visitor.

We are currently in the interview process to hire a .6 FTE Home Visitor. We plan to have that person concentrate on increasing family participation in Districts 15 and 16, however we always give priority to families with the highest eligibility scores (indicating many stressors) regardless of district.

Current Caseloads

Families per District, February 2020



District	# Families
15	13
16	13
41	26
44	23
89	20
Total	95

We have room for 20 more families.

Our referral sources continue to be primarily the DuPage County Health Department as our source of most referrals, followed by school district personnel, and then families referring other families. This month, we also received a referral from Northwestern Medical Group, two other referrals from other DuPage home visiting programs who knew that the family in question could be best served by us rather than them (due to availability of a Home Visitor speaking Urdu and a contracted interpreter speaking Arabic), and also from a transitional housing/domestic violence site.

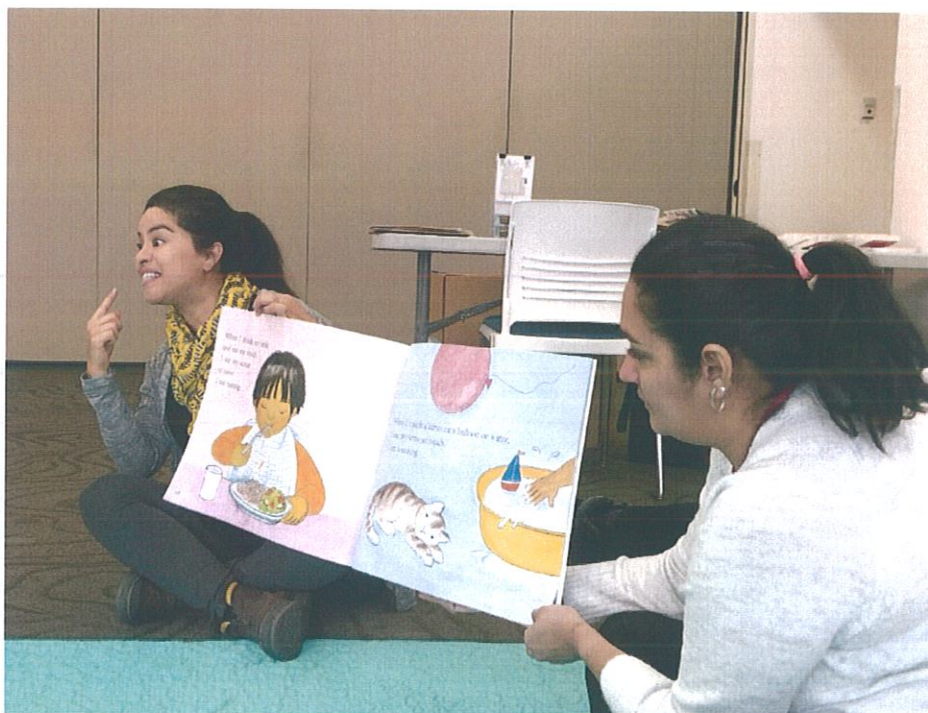
Toy and Book Lending Library

Thanks to generous start up funding from ISBE in FY18, we have an abundance of toys and books and parenting resources available for parents to borrow. It may be as simple as sharing blocks or a cause and

effect toy for a few weeks with a family that doesn't have them due to a sudden disruption in their living situation. ISBE allows for us to permanently loan these items when needed.

Groups

We had groups in two locations (Glendale Hts and Glen Ellyn) this month. A renewed connection with the University of Illinois Extension Program Family Nutrition Program has led to a Family Nutrition Educator meeting with parents to talk about how to eat healthy on a budget. We also were able to support parents who wanted to attend the Glenbard EC Collab Jim Gill Family Night held in Lombard, by providing transportation to and from the event for any GPAT family needing this service to participate.



Family Successes

This month, two families passed their citizenship exams. One family purchased their first home. Another two families, both extremely isolated and not knowing many people speaking their first language met at a group and befriended one another. Two families have started ELL classes, and many families have had their children screened for preschool eligibility. We work with them to find a preschool placement if possible, even if they are not eligible for their local school district PreK. Two families had children referred to Early Intervention for evaluation of delays. Two families were provided with resources for marital and/or family counseling. Two parents found different, higher paying jobs to support their family. We are happy for every success, big or small, that GPAT families achieve.

Families Coming Together:

On a blustery cold and snowy February 13th, we hosted our 2nd annual Family Concert featuring local artist Jim Gill. John Schroeder EC Center was kind to let us utilize their space for this event that was intended for families with young children. Families across our communities attended this night of music, movement and parent-child interaction.

Mr. Gill said again this year that this concert was a refreshing event for him. He was thrilled to see so many families, across abilities, culture and language, and come together for a night of family fun. As you can see in the pictures below, parents were as engaged as their children – it truly was an event that brought them all together!



Partner Plan Act CS3 Coaching

Our CS3 Team met with our coach to take a deeper dive into the data we have collected thus far in our community scan. We evaluated results from over 100 local parents, and 20 providers to get a better understanding of developmental screenings usage and knowledge across our community. Initial results indicate that there are many providers and options, however messaging and therefore knowledge of this is not consistent.

We are taking this data and information back to our Core Team and Full Collaboration to determine next steps and strategy design. More to come....

EC Professional Development with Jim Gill

On Saturday (yes SATURDAY) we had 36 dedicated EC professionals come together for a morning of learning with musician and author Jim Gill. Attendees included home visitors, preschool teachers, childcare providers, librarians, EI providers, PT, SLP and even CIS Itinerant staff- truly representing a wide spectrum of EC providers.

Mr. Gill's morning long presentation "Music Play is Learning Play" had professionals thinking critically about the music we use, and most importantly, how we use it intentionally to promote readiness, literacy development, math development and inclusion.

Earlier in the week, the ROE hosted an EC meeting focusing on preschool expulsion and the increased challenges educators experience that are self-regulation/behavior related. Mr. Gill's presentation took a development centered approach that spoke to these specific classroom needs in a developmentally appropriate, culturally appropriate and inclusive way.

In addition to this great learning...

- 10 more providers completed our CS3 provider survey.
- 3 expressed interest or knew someone interested in our position

- 1 EI PT offered her services to speak to our families at groups about tummy time and W sitting (AND kindly answered questions a few of us happened to have regarding these topics)
- We made connections and now have contact info on more local preschool providers including some private and 1 park district

The Glenside Library was so incredibly generous and kind in allowing us the space for the morning event. This was a great event for all involved!

Transportation Data as of 3.1.20

Yearly Comparison

19/20 Hopewell Penalties D.15, 16, 44, 89

<i>Penalty</i>	8.18	8.19	9.18	9.19	10.18	10.19	11.18	11.19	12.18	12.19	1.19	1.20	2.19	2.20	3.19	3.20	4.19	4.20	5.19	5.20
<i>Late AM</i>	18	4	26	5	9	5	13	9	5	8	1	11	6	10	5		5		8	
<i>Late PM</i>	7	0	14	1	10	4	11	7	2	5	6	7	4	10	1		4		8	
<i>No Service</i>	11	5	9	2	10	4	9	0	5	2	1	13	1	1	3		4		8	
<i>Child Left</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0		0	
<i>Audio/Video Issue</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2		0		0
<i>Non-working radio</i>	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		0		0	

OTHER ACTION ITEMS APPROVED

- The Board approved the Resolution Authorizing Honorable Dismissal of Part-Time Licensed Staff; Emily Anderson, Michele Gambrel, and Peggy Sue Kurchinski;
- The Board approved the Resolution for Honorable Reduction and Dismissal of Certified/Licensed Staff; Allison Koch;
- The Board approved the Resolution for Resolution for Non-Renewal and Dismissal of First through Third Year Licensed Staff; Nahrain Israel-Tapella;
- The Board approved the below CASE Policies and Procedures, Second Read for Adoption;
 - 7:20 Students, Harassment of Students Prohibited
 - 7:180 Students, Prevention of and Response to Bullying, Intimidation, and Harassment
 - 7:190 Students, Student Behavior
 - 7:200 Students, Suspension Procedures
 - 7:270 Students, Administering Medicines to Students
 - 7:290 Students, Suicide and Depression Awareness and Prevention
 - 7:340 Students, Student Records
 - 8:30 Community Relations, Visitors to and Conduct on School Property
- The Board approved the below CASE Policies and Procedures, Second Read for Deletion;
 - 4:170 Operational Services, Safety
 - 4:190 Operational Services, Targeted School Violence Prevention Program
 - 6:15 Instruction, School Accountability
- The Board approved CASE personnel proposal.

A Closed Session was held for the purpose(s) of;

To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (C)(1).

The next meeting of the CASE Board of Directors will be held on Thursday, April 9, 2020, at 8:00 a.m., at CASE, in the CCSD89 Board Room. Recipients of this notice may request more information on any of these topics by calling CASE at 630-942-5600.

A handwritten signature in blue ink, appearing to read "Mary Furbush", written over a horizontal line.

Dr. Mary Furbush,
Executive Director