

**CASE BOARD OF DIRECTORS MEETING**  
**BOARD BRIEFS**  
**January 10, 2020**

The January meeting of the CASE Board of Directors was held on Friday, January 10, 2020 8:00 a.m. at CASE Central Office.

The Board approved the following items:

1. Approval of Minutes for December 6, 2019 – Regular and Closed Session;
2. Approval of Accounts Payable and Payroll for January 2020, Projected Payroll for January 2020;
3. Treasurer's Report, November 2019;
4. Contracts;
  - a. Microfilm Enterprises, Scanning Agreement;
  - b. Fox Valley Fire & Safety, CIS Security Agreement;
  - c. Out of State Travel
5. Personnel;
  - Employment;
    - Kiley Grabko, CASE Special Education Teacher, assigned to D89, Park View Elementary.
    - Brittany Holmes, CASE Program Assistant, assigned to D15, Winnebago.
  - Resignation;
    - Jacqueline Jones, Home Visitor, GPAT, has submitted a letter of resignation to be effective January 31, 2020.

**ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD APPROVAL**

**CASE Collaborative Presentation**

Patti Denney and Theresa Santore presented on their role as Glenbard District 87 Job Coaches.

**CASE Policies and Procedures, First Read**

Dr. Furbush provided a brief recap of the CASE Policies and Procedures for first read policies for adoption and deletion.

**DIRECTOR'S REPORT**

January 10, 2020

**Presentations/Workshops**

D15 - Verbal De-Escalation Training for building wide staff- Winnebago Elementary School  
D15 – AAC Implementation  
D16 - CPI initial class  
D16 – Co-teaching workshop and self-evaluation; analyzing student input  
D93 – Co:Writer – Universal Chrome Extension  
D93 – Snap & Read Chrome Extension  
D93 – Supporting All Students: UDL and Tech-Based Tools

**Training and Conferences**

Nahrain Israel-Tapella attended a training at SASSED – “How do students with Autism learn”

Mary Furbush attended one day of the IL Multilingual Conference in Oakbrook. Workshops attended were specific to the needs of EL students who have been identified with a disability.



### Holiday Party

The CASE Holiday party was held on December 17. Over 100 staff members were in attendance.

### Staff Evaluations

The CASE Administrative Team is busy with all of the staff observations, meetings and evaluations that need to be completed by the end of February.

### District Visits

Mary, Cindy and Katie have started the annual visits with the Student Services directors to learn more about specific district needs and priorities for the upcoming school year.



### GECC Decorations at Terra Costa-Howard's office

Children who are currently being seen by the CASE Home Visiting staff make pictures which were hung in Terra Costa-Howard's Lombard office for the month of December. A reception for families was held and each young artist received a signed certificate and an option visit with Santa.

### Results Driven Accountability meeting

Mary attended a meeting in Phoenix with 3 ISBE staff members as part of her work as one of the co-chairs of the Results Driven Accountability initiative. This purpose of this initiative is to replace ISBE's traditional role in focus monitoring from compliance to compliance coupled with support. The meeting in Arizona included up to 4 team members from each state and the focus was on sharing state initiatives and state systems for supporting special education.



December 2019

### ISBE Training for New Programs

This month, Sarah Lager, CASE Director of Fiscal Services and I traveled to Normal, IL to attend a training specifically for PI and PFA programs newly funded in FY 18, 19 or 20. We were pleased to learn that we already knew most of the information, again confirming that we are indeed running a high-quality program. The day gave us an opportunity to sit with and learn from our Principal Consultant, Penny Smith, and ask our very specific questions. One area that ISBE has clarified is how long we can serve children. In the past, we needed to stop visiting a family if their youngest child turned 3, exactly on their 3<sup>rd</sup> birthday. Now, ISBE has allowed for a seamless transition into preschool, with service continuing past the child's 3<sup>rd</sup> birthday up until entry into a District PFA or Head Start preschool program. If there is not a place in a district preschool program (i.e. it is already full or the child does not qualify), we are allowed to keep the child and family in our GPAT program until the end of the fiscal year. Hopefully, the child would qualify the next year, and the goal of a seamless transition into preschool would be accomplished.



This is wonderful news for the continuity of service and our ability to ease the transition worries that families naturally have about sending their young child off into the world. It does, however, present some challenges with our exit dates and district entry dates with the SIS system. Continued communication with each district will ensure that we at GPAT have exited the child from SIS on the day BEFORE you want to enroll him/her.

### Outreach

This month, GPAT assisted the leadership of Glenbard Early Childhood Collaborative (our overarching lead in all things Early Childhood) to conduct a community wide screening at the Helen Plum Library in Lombard. We also assisted in helping families have opportunities to create artwork for the Art Exhibit hosted by our IL Representative Terra Costa Howard.

### Parent Education Groups

This month we held a four parent-child interaction groups, one at the Glen Ellyn Public Library, one at Glenside Public Library, and two at the Faith Lutheran Church location. In addition, we also assisted GPAT families who wanted to attend the GPS early childhood event, coordinated by the GECC/GPS partnership at Marquardt Administrative building.



--Each parent knows best how to engage her child--



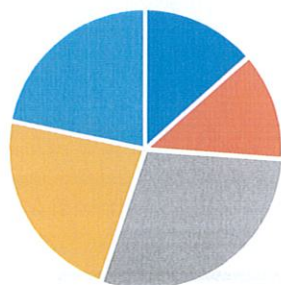
--Peek-a-boo in action--

### Numbers

Our caseloads continue to change slightly each month, as families have children who "age out" by turning 3 and entering preschool, by families who move, and by families who are no longer able to participate for other reasons.

Total children served in FY20 (quarters 1 and 2)= 144 children  
Children currently in program as of Dec 23, 2019= 106 children

Families per district, December 2019



■ 15 ■ 16 ■ 41 ■ 44 ■ 89

| District | # of families |
|----------|---------------|
| 15       | 13            |
| 16       | 12            |
| 41       | 28            |
| 44       | 22            |
| 89       | 21            |
| TOTAL    | 96            |

\*We have room for 25 families\*

## Family Stories

The CASE GPAT Home Visitors support each family in achieving their own goals. Sometimes these are child-specific goals: I want him to be potty trained, I want her to sit still, I want him to say two-word sentences, etc. Other times these are interaction-related goals: I want to have more fun with my children, I want him to listen to me, I want to stop yelling, etc. And other times they are adult-related: I want a better job, I want to get my GED, I am depressed and want to feel better, etc.

One family who had recently "aged out" called one of our Home Visitors, saying, "I didn't know who else to call" when their car was totaled in an accident. One connection led to another, with the family taking part in a program through Loaves and Fishes, a food pantry/community agency, and the end result was that the family received a brand new car, absolutely free.



Other times, the impact is not so spectacular as a new car, but we as a team, treasure the feedback families have given us just this month:

"I really remembered what you said..."

"Thank you for making me think about my own mental health, not just my kids..."

"Thank you for helping my daughter."

We are honored to be a part of Glenbard families' lives.

--Submitted by Carol Montgomery Fate, GPAT Supervisor, CASE



December 2019 Update

## Early Childhood GPS

We were able to cohost the 2<sup>nd</sup> in the EC GPS series for parents with young Children. Dr. Michelle Borba spoke to parents and caregivers on the many potential causes of difficult behavior in young children, and equally or even more importantly, she shared practical tips and strategies that parents could implement immediately. Parents left empowered with understanding and tools to help navigate the sometimes difficult challenge of raising young children.

## Community Wide Screening

On December 11<sup>th</sup>, we worked with our partners at the Helen Plum Library, Child and Family Connections to host a free community wide developmental screening event. Parents/caregivers of children 2 months to 5 years were able to come in a "drop in" format and get their child (or children in some cases) screened in 5 areas of development, using the ASQ-3. Our GPAT staff catered to the individual needs of the family, taking the time to talk them through the process, and for some, the next steps.

In 3 hours we were able to screen 25 children, refer 6 to Early Intervention, and connect many more with additional resources such as home visiting, parent groups, preschool registration, and more.

One parent had already started the process with EI but was able to speak to Jillian in person, getting answers and feeling heard.

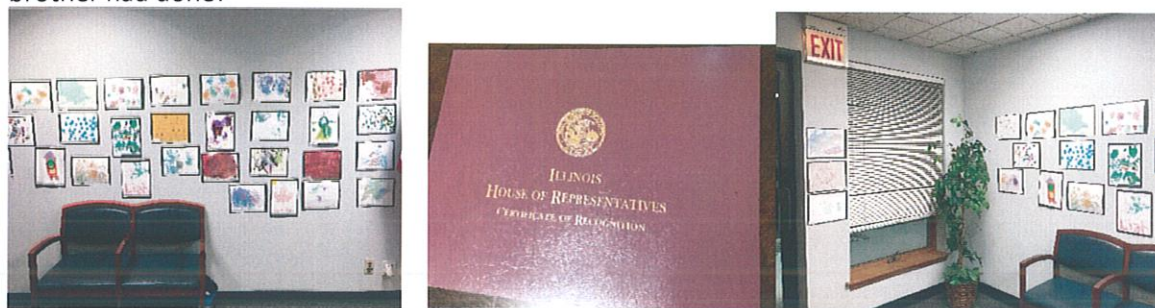


As you may already know, regular developmental screenings are an embedded part of our Glenbard PAT home visiting program. We were a bit surprised to see one of our currently enrolled mothers at the screening. We soon realized she brought a friend who also had a young child. She knew how important the screenings can be and encouraged her friend to get her child screened!

We are always striving to empower parents and children in the community – this is a mom who took what she learned and applied it in a meaningful way, truly passing it forward!

#### Rep. Terra Costa Howard Art Show and Open House:

On December 19<sup>th</sup>, Representative Terra Costa Howard 48<sup>th</sup> District hosted Glenbard PAT families for a viewing of their children's art work. Families were able to come, mingle, have snacks, and recognize the work of their infants, toddlers and preschoolers. Each child received an official certificate from the state recognizing their contribution. The parents were blown away by the honor bestowed upon their littlest children. This was an experience new to many of our families. One mom told us her school aged children were in awe that they were attending an event for the work their toddler little brother had done!



#### Partner Plan Act CS3:

We are continuing our work with the Partner Plan Act Community Systems Statewide Supports (CS3) project's 2<sup>nd</sup> cohort. Our team has taken what we learned in our early equity scan and have been using that perspective to drive our next steps. We explored data on young children in our community, being mindful of looking at the data with an equity lens. Utilizing the collaborative power of our full community partnership, Core Team, and our CS3 team, we conducted a comprehensive system scan of the data to identify a targeted problem within our community.

Our agreed upon **Targeted Problem** is:

*"Glenbard children are not entering Kindergarten demonstrating readiness in all developmental areas."*

Upon further analysis, we have focused on one **root cause**:

*"Not all Glenbard Children are receiving developmental screenings."*

As with any deep evaluative process, we are identifying many contributing factors, and narrowing down our primary focus. We have crafted two surveys, one for parents/caregivers, and one for providers. The purpose of the surveys is to help us determine if we are truly focusing on factors that are impacting our problem.

The survey has been shared out to schools, stakeholders and providers in the hope that we will get a true cross sector perspective of screenings in our community. We have shared it both in printable form as well as digitally and are asking our partners to all act to share it widely (webpages, email blasts, focus groups and in person).

We look forward to capturing results, evaluating and determining next steps.

\*Our efforts this month have been a combination of "boots on the ground" action and deep, introspective capacity building planning. The combination, being a strong reminder that our efforts big and small are all intended to support and empower families within our community.

#### **OTHER ACTION ITEMS APPROVED**

- The Board approved the below CASE Policies and Procedures, Second Read for Adoption;
  - 2:20 Powers & Duties of the School Board; Indemnification
  - 2:100 Board Member Conflict of Interest
  - 2:105 Ethics and Gift Ban
  - 2:200 Types of School Board Meetings

- 2:250 Access to District Public Records
- 2:260 Uniform Grievance Procedure
- 3:50 General School Administration Administrative Personnel Other Than the Superintendent
- 4:15 Identity Protection
- 4:30 Revenue and Investments
- 4:60 Purchases and Contracts
- 4:80 Accounting and Audits
- 4:110 Transportation
- 4:150 Facility Management and Building Programs
- 4:175 Convicted child Sex Offender; Screenings; Notifications
- 5:125 Personal Technology and Social Media; Usage and Conduct
- 5:150 Personnel Records
- 5:190 Teacher Qualifications
- 5:220 Substitute Teachers
- 5:260 Student Teachers
- 6:210 Instructional Materials
- The Board approved the below CASE Policies and Procedures, Second Read for Deletion;
  - 2:70 Vacancies on the School Board – Filling Vacancies
  - 2:110 Qualifications, Terms, and Duties of Board Officers
  - 4:40 Incurring Debt
  - 4:140 Waiver of Student Fees
  - 4:170 Safety
  - 4:190 Targeted School Violence Prevention Programs
  - 5:285 Drug and Alcohol Testing for School Bus and Commercial Drivers
  - 6:60 Curriculum Content

**A Closed Session was held for the purpose(s) of;**

To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2 (C)(1).

The next meeting of the CASE Board of Directors will be held on Friday, February 7, 2020, at 8:00 a.m., at Queen Bee Professional Development Center, 1525 Bloomingdale Rd., Glendale Heights, IL. Recipients of this notice may request more information on any of these topics by calling CASE at 630-942-5600.



Dr. Mary Furbush,  
Executive Director