



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

BOARD BRIEFS

Friday, August 2, 2013

The August meeting of the C.A.S.E. Board of Directors was held on Friday, August 2, 2013, 9:00 a.m. at C.A.S.E.

Mr. Nelson and the Board of Directors welcomed Dr. Paul Gordon, Superintendent of Glen Ellyn District 41.

CLOSED SESSION

Purpose:

The Board entered into closed session to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, 5 ILCS 120/2 (c)(11); and to discuss collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees as mandated by 5 ILCS 120/2(c)(2).

No action was taken as a result of Closed Session.

CONSENT AGENDA

The Board approved the following items:

- Minutes of the June 21, 2013 Regular and Closed Session;
- July Accounts Payable and Payroll, and Estimated Payroll for August, 2013;
- Treasury Reports for June, 2013;

Employment;

- Nicole Paneque, Occupational Therapist.
- Amy Halden, ED Teacher.
- Danielle Fritz, ED Teacher.
- Justina Bekius, Interpreter.
- Dr. Gail Feltault, Occupational Therapist.
- Lindsey Siegel, Hearing Itinerant Teacher.
- Renee Branch, Speech Language Pathologist.
- Robert Provax, Adapted Physical Education Teacher.

Decrease in Hours;

- Jamie Robitaille, Speech Language Pathologist.
- Robert Provax, Program Assistant.

Lane Change Requests - The following employees have submitted transcripts and requested horizontal advancement on the salary schedule;

- Mary Bell, School Psychologist.
- Cody Battaglia, ED Teacher.
- Jill Good, Vision Itinerant Teacher.
- Melinda Smith, Hearing Itinerant Teacher.
- Robin Mina, Hearing Itinerant Teacher.
- Jill Dircks-Kolany, Hearing Itinerant Teacher.

Resignation;

- Maureen Kidd, Speech Language Pathologist.
- Erika Fischer, Program Assistant.
- Nicole Baginski, Program Assistant, assigned to Glenwood.
- Christianna Bakalis, Hearing Itinerant.

OTHER ACTION ITEMS

- Memo of Understanding – C.A.S.E. Evaluation Plan

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

C.A.S.E. EVALUATION PLAN

Mr. Nelson stated C.A.S.E., the C.A.S.E. Board of Directors and the CEA are committed to implementing the C.A.S.E. Evaluation Plan. It is a solid document and thanked the Evaluation Committee and Ms. Prentiss for their hard work and countless hours.

POLICIES AND PROCEDURES

- 7.340 Student Records
- 7.340-AP Student Records – Administrative Procedure

This is a first read for the policies. These are revised to be in compliance with the Illinois School Student Records Policy. The policies will be on the agenda for the September Board Meeting for approval.

DIRECTOR'S REPORT

Mr. Nelson welcomed two new leaders to C.A.S.E.

- Amie Kaczmarek, Director of Special Education, Lombard District 44
- Gene Olsen, Director of Student Services, CCSD 89

Invoices

- ***Administrative Service***
 - We distributed fiscal year 2014 invoices to member districts
 - C.A.S.E. central office costs
 - Total local expenditures divided by 9 (7 member districts, Glenwood, and C.A.S.E. Itinerant)
- ***Direct Service***
 - These invoices cover the cost of C.A.S.E. staff in the member districts
 - Staffing is based on each district's need and request
- ***C.A.S.E. Itinerant Services***
 - Low Incident services
 - Based off student IEP (DHH, O & M, VI, Orthopedic, and sign language interpreters)
 - For fiscal year 2014 a total of 64 school districts in Cook and DuPage counties will use Itinerant Services
- ***Glenwood***
 - Based on student enrollment
- ***Extended School Year (ESY)***
 - Based on student enrollment

IDEA Grant(s)

- ***Preschool = \$180,776***
 - We distribute 50% of the grant to member districts based on their grant allocation percentage.
- ***Flow Through = \$4,930,043***
 - C.A.S.E. spends down the grant and credits districts on their Direct Services invoice, 60% of the grant is distributed to districts based on their grant allocation percentage
 - We distribute 6% of the grant to member districts based on their grant allocation percentage and an additional 1% for coaching and training purposes.

CASE Facilities

- ***Central Office***
Current lease from CCSD 89 is through September 30, 2020
- ***Glenwood***
Current lease from Queen Bee 16 is through June 30, 2018
- ***C.A.S.E. Itinerant Office***
Current lease from L.L.C. Rothbart Reality is through July 31, 2014

Extended School Year

- Mr. Nelson thanked Glen Ellyn District 41 for the use of Churchill School.
- Attendance this year was 329 students, a 52% increase in attendance in 7 years.
- Partnered with NEDSRA.
- Mr. Nelson will be forming a committee to evaluate programming options for 2014.

C.A.S.E. Committees for 2013-2014

- Staff Development
- Transportation
- ESY for 2014
- Advisory
- C.A.S.E. Leadership

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, September 6, 2013, 9:00 a.m. at Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Jim T. Nelson, Executive Director

It is the mission of CASE to collaborate as educational advocates for children with special needs in order to provide appropriate and high quality educational programs and services.