



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

BOARD BRIEF MONDAY, MAY 9, 2014

The May meeting of the C.A.S.E. Board of Directors was held on Monday, May 9, 2014, 9:00 a.m., at C.A.S.E., in the District 89 Board Room.

A Closed Session was held for the purpose of;

The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1).

Mr. Nelson introduced visitors.

The Board approved the following items:

1. Assistant Director's Contract 2014-2016, Cindy D'Ambrosio, at 1.0 FTE, for the 2014/15 school year. This position was required in order to fill a vacancy.

CONSENT AGENDA

1. Approval of Minutes April 7, 2014, Regular and Closed Session;
2. Approval of Accounts Payable for April and May; Payroll for April and May; and Projected Payroll for May 2014;
3. Treasurer's Report, March 2014;
4. Personnel;
Employment;
 - Laura Kostomiris, Interpreter, assigned to the C.A.S.E. Itinerant Services Office, at 1.0 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Emily Adorjan, Occupational Therapist, assigned to CCSD 93, at .6 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Emily Anderson, Hearing Itinerant Teacher, assigned to the C.A.S.E. Itinerant Services Office, at .4 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Pat Hooper, Behavior Autism Consultant, assigned to C.A.S.E., at .8 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Michele Gambrel, Occupational Therapist, assigned to CCSD 89, at .2 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Caron Jones, Occupational Therapist, assigned to CCSD 89, at .6 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Elizabeth Molitor, Occupational Therapist, assigned to CCSD 89, at .6 FTE to \$36,005.40 for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Lenell Vitale, Occupational Therapist, assigned to CCSD 89/C.A.S.E., at 1.0 FTE as Occupational Therapist for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Robert Provax, Adapted Physical Education Teacher, assigned to C.A.S.E./Glenwood, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
 - Judy McInerney, Speech Language Pathologist, assigned to CCSD 89, at .5 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.

- Laura Weinbrenner, Speech Language Pathologist, assigned to Lombard District 44/C.A.S.E., at .5 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
- Stacy Struebing, Speech Language Pathologist, assigned to CCSD 89, at .7 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
- Mary Kathleen Vazzano, Speech Language Pathologist .4 FTE, and Assistive Technology .1 FTE, assigned to CCSD 89, at .5 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
- Carmen Tibbs, Speech Language Pathologist, assigned to Marquardt District 15, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirement.

Lane Change:

- Mariana Proske, Psychologist, assigned to Glenbard East High School, from MA Step 4 to MA30 Step 4.

Resignation:

- Renee Branch, Speech Language Pathologist, assigned to Marquardt District 15, submitted a letter of resignation effective at the end of the 2013/14 school year.
- Tamara Prentiss, Assistant Director, assigned to C.A.S.E., submitted a letter of resignation effective May 22, 2014.

Retirement:

- Maureen Quirk, Psychologist, assigned to Queen Bee District 16, has submitted notice to rescind her retirement in June, 2018.

OTHER ACTION ITEMS:

- Illinois Association of School Boards Press Plus FY2014 Agreement
- Septran Transportation Extension FY2014-2016
- 2013-2014 Needs Assessment Composite Report

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

ASSISTIVE TECHNOLOGY

Ms. Tricia Sharkey presented an overview of the current C.A.S.E. trainings and deployment of the Strategic Plan. Tricia explained the evolution of the program and it's progress with technology advancement among the district staff and students. She displayed several district students working with specific technology which offered a means of learning and development of skills. She has also developed an AT Linkage which meets with staff three times per year and also promotes resource sharing and networking among the seven districts.

JOB DESCRIPTIONS

Job descriptions were updated for the 2014/15 school year:

1. Adapted Physical Education Teacher
2. School Psychologist
3. School Social Worker
4. Student Services Interventionist
5. Teacher – Special Education

DIRECTOR'S REPORT

Glenwood

- PSAT and ISAT testing went well.
- Three students will complete their Drivers Education program this week.
- Seniors participated in a Career Readiness Day last week.
- Eighth grade graduation ceremony is June 3, 2014 at 11:00 a.m.
- High School graduation ceremony is May 30, 2014 at 11:00 a.m.

C.A.S.E. Itinerant Services

- Increased staffing is being driven by both a significant increase in low-incident referrals and students returning from DWC.
- It was a successful year moving to a PLC model for C.A.S.E. Itinerant staff; on April 21, 2014 leaders and groups presented the year in review to the group as a whole.

IDEA FY15 Grants

- A 4% increase in IDEA Part B Flow Through funding is projected for fiscal year 2015, which is still below the 2013 amount before the sequestration of 5.23% in 2014
- A 0% increase in IDEA preschool which is also below the funding level in fiscal year 2013

FY2015 IDEA Part B Flow Through

District Name	Base Allocation (12-1-98 Child Count)	Public Enrollment (2013-14)	Nonpublic Enrollment (2013-14)	Total Enrollment (2013-14)	% Total Enrollment	85% By Enrollment	Low Income DHS 3 yr Average	% Low Income	15% By Low Income	FY15 Total District Allocation	FY15 Total Coop Allocation
MARQUARDT SCHOOL DISTRICT 15	\$198,129	2,773	348	3,121	0.13680%	\$341,661	2,230.33	0.20818%	\$91,752	\$631,542	
QUEEN BEE SCHOOL DISTRICT 16	\$137,964	1,976	0	1,976	0.08661%	\$216,316	1,195.66	0.11160%	\$49,187	\$403,467	
GLEN ELLYN SCHOOL DISTRICT 41	\$190,867	3,621	533	4,154	0.18208%	\$454,746	893.00	0.08335%	\$36,736	\$682,349	
LOMBARD SCHOOL DISTRICT 44	\$240,859	3,138	546	3,684	0.16148%	\$403,294	1,322.33	0.12343%	\$54,398	\$698,351	
GLENBARD TWP H S DIST 87	\$400,925	8,452	427	8,879	0.38920%	\$972,000	2,862.33	0.26717%	\$117,751	\$1,490,676	
GLEN ELLYN C C SCHOOL DIST 89	\$149,374	1,972	209	2,181	0.09560%	\$238,758	459.00	0.04284%	\$18,882	\$407,015	
COMMUNITY CONSOLIDATED S D 93	\$288,376	3,796	300	4,096	0.17954%	\$448,396	1,470.66	0.13727%	\$60,500	\$797,272	
COOP ASSOC FOR SP ED-CASE											\$5,110,673

FY2015 IDEA Part B Preschool

District Name	Base Allocation (1996-1997 Child Count)	Public Enrollment (2013-14)	Nonpublic Enrollment (2013-14)	Total Enrollment (2013-14)	% Total Enrollment	85% By Enrollment	Low Income DHS 3 yr Average	% Low Income	15% By Low Income	FY15 Total District Allocation	FY15 Total Coop Allocation
QUEEN BEE SCHOOL DISTRICT 16	\$12,582,011	1,976	0	1,976	0.08851%	\$0	1,195.66	0.11368%	\$0	\$12,582,011	
GLEN ELLYN SCHOOL DISTRICT 41	\$28,162	3,621	533	4,154	0.18607%	\$0	893.00	0.08490%	\$0	\$28,162	
LOMBARD SCHOOL DISTRICT 44	\$44,185	3,138	546	3,684	0.16502%	\$0	1,322.33	0.12572%	\$0	\$44,185	
GLENBARD TWP H S DIST 87	\$0	8,452	427	8,879	0.39771%	\$0	2,862.33	0.27214%	\$0	\$0	
GLEN ELLYN C C SCHOOL DIST 89	\$26,220	1,972	209	2,181	0.09769%	\$0	459.00	0.04364%	\$0	\$26,220	
COMMUNITY CONSOLIDATED S D 93	\$33,017	3,796	300	4,096	0.18347%	\$0	1,470.66	0.13982%	\$0	\$33,017	
COOP ASSOC FOR SP ED-CASE											\$178,682
MARQUARDT SCHOOL DISTRICT 15	\$23,306	2,773	348	3,121	0.13980%	\$0	2,230.33	0.21205%	\$0	\$23,306	

Maintenance of Effort (MOE)

- ISBE has confirmed all C.A.S.E. member-districts met MOE.
- MOE worksheets are calculated using information from the district's AFR.
- In addition to the district meeting MOE, federal regulations also require the state to meet MOE. Historically, Illinois meets the annual MOE requirements—but only by the smallest margin.

C.A.S.E. Supported Programs – District Tuition Invoices Pre-K to Eighth Grade

Business managers and Special Education Directors met on district tuition billing. Several ideas were generated and a summer committee is forming.

SB 16

There is still only limited information available on Senate Bill 16 and its impact. We expect to receive fiscal estimates soon. Personnel reimbursement is likely to be included, which will have a significant impact on C.A.S.E. direct service invoices. Special Education transportation reimbursement is expected to be excluded and is expected to continue at 80%.

Transportation

Mr. Nelson reported business managers and district special education directors of several districts are continuing to collect data and assess managing transportation calls, requests and paperwork at the local district.

TAP 2 Training

CCSD 89 and C.A.S.E. are hosting a training session: TAP 2: Setting up Structured Teaching Classrooms:

- Facilitated by the Autism Program of Illinois and Have Dreams

- Session is five full days and addresses characteristics and classroom assessments of students with autism; teaching proactive behavioral strategies that promote independence, vocational skills, and social skills

Going beyond the C.A.S.E. Boundaries

Mr. Nelson congratulated two C.A.S.E. team members;

Barb Layer for being selected to present at the Illinois Transition Conference in October 2014. Barb will be presenting on techniques to instill strong self-advocacy and technology skills to special education students to prepare for the rigors of post-education opportunities.

Tara McCarthy for presenting at NIU on “Understanding Assessment for Students with Disabilities in Physical Education and Adapted Physical Education”.

C.A.S.E. Evaluation

Year one utilizing the Danielson model is a success. The evaluation committee met on May 5 to review the process, language, value, proposed changes, and rubrics. 100% of the required staff evaluations were completed and sent to the C.A.S.E. office in a timely manner.

Defining “What is?” on the Strategic Plan Renewal

The district directors and C.A.S.E. Administration have met several more times with Dr. Ann Riebock. Significant progress has been made. We have identified four components to define:

- “What is?”
- Spirit of Collaboration
- Technical
- Personnel Support and Professional Development.

Participants have invested a significant amount of time to complete the survey and over 35 pages of rich information was generated! A complete summary of the work completed will be presented at the June board meeting.

ISBE Special Education Directors’ Conference

The Annual Special Education Directors' Conference will be in Springfield, August 6-8 at the Crowne Plaza. The keynote speaker will be Dr. George Davis from the Child Trauma Academy.

Teacher and Support Staff Appreciation Week - May 5-9, 2014

Mr. Nelson reflected back to our beginning of the year theme of “what’s your brand”? C.A.S.E. staff are hardworking, dedicated, and continue to meet the high standards of our member districts. As a small token of our appreciation we gave each individual a C.A.S.E. pen and note in appreciation of their service.

C.A.S.E. Recognition

We will be recognizing staff for their commitment to our students at a celebration held at Glendale Lakes Golf Club on May 28, 3:00-6:00 p.m. with recognition at 4:30 p.m. Mr. Nelson mentioned staff celebrating milestones:

Retiring:	Norine Kapicak and Dr. Anne Spencer
25 years:	Lorene Huitt and Tom Meyer
20 years:	Diane Colley, Janet Green, and Kim Piechota
15 years:	Kim Borri, Kara Graham, Rebecca Luedtke, Jeff Money, Kathy Morris, and Kerri Westra
10 years:	Joyce Barrett, Sherri Maupin, Barb Robinson, Theresa Santore, Kathy Williams

Mr. Nelson thanked Ms. Tammy Prentiss for all her hard work these past four years and wished her well in her new position. Her last day will be Thursday, May 22, 2014.

STRUCTURED EARLY CHILDHOOD PROJECTIONS

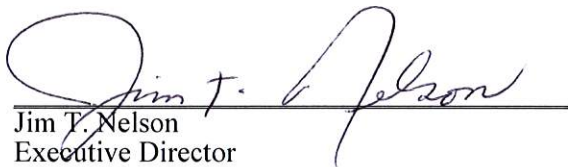
2014/15 Structured Early Childhood Classes will be held in Districts 15, 41 and 44. Projections indicate a need for an additional classroom.

A Closed Session was held for the purpose of;

The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1); and to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

There was no action as a result of Closed Session.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, June 6, 2014, 9:00 a.m. at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Jim T. Nelson
Executive Director