



# COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson  
Executive Director

## BOARD BRIEFS

Friday, October 4, 2013

The October meeting of the C.A.S.E. Board of Directors was held on Friday, October 4, 2013, 9:00 a.m. at C.A.S.E.

### CONSENT AGENDA

The Board approved the following items:

1. Approval of Minutes for September 6, 2013, Regular and Closed Session;
2. Approval of September and October Accounts Payable and August, September and October Payroll and Projected Payroll for October and November, 2013;
3. Personnel;

#### Employment;

- Emily Adorjan, Occupational Therapist, assigned to CCSD 93;
- Roopleen Ahuja, contracted Occupational Therapist through Top Echelon Contracting, assigned to Glen Ellyn District 41 and Marquardt District 15 from September 5 to October 31, 2013. This position is necessary in order to fill a vacancy.
- Nancy Hull, contracted Speech Language Pathologist through Invo Health Care Associates, assigned to Queen Bee District 16. This position is necessary in order to fill a maternity leave.
- Gina Tunik, contracted Speech Language Pathologist, through Soliant Health, assigned to Marquardt District 15 from September 30, 2013 to June 4, 2013. This position is necessary in order to fill a vacancy.
- Kimberli Kearney, contracted Speech Language Pathologist, through Lingua Health, assigned to Glen Ellyn District 41. This position is necessary in order to fill a vacancy.
- **Lane Change Requests** - The following employees have submitted transcripts and requested horizontal advancement on the salary schedule;
  - Mary Juda, Occupational Therapist, at 1.0 FTE, from BA Step 13 to BA18 Step13;
  - Jill Marshall, Speech Language Pathologist, at 1.0 FTE, from MA Step18 to MA15 Step 18;
  - Julie Segatti, Physical Therapist, at 1.0 FTE, from BA9 Step 11 to BA18 Step 1;
  - Emily Anderson, Hearing Itinerant Teacher, .4 FTE, from BA18 Step 6 to MA Step 6.

### OTHER ACTION ITEMS:

- 125 Plan Administrative Services Agreement, January 1, 2014 to December 31, 2014.

## **ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL: DIRECTOR'S REPORT**

### **Professional Development**

Mr. Nelson provided information regarding professional development sessions that C.A.S.E. has recently completed;

- **Joyful Learning**  
Dr. Kluth is a national-level consultant, teacher, author, advocate, and independent scholar who works with teachers and families to provide inclusive opportunities for students with disabilities and to create more responsive and engaging schooling experiences for all learners.
- **Measurable IEP Goals**  
Courtney N. Stillman is an attorney and partner at Sraga Hauser, LLC
- **Qualified Evaluator Training**  
This was a mandatory training for assigned Qualified Evaluators provided by Tammy Prentiss.
- **Medicaid Fee for Service**  
Ron Stein from R & G educated participants regarding what we may bill for our Medicaid students.
- **Succeeding in School with Autism: Preparing those on the Autism Spectrum for Real-World Success**  
Brian King, LSCW is a nationally recognized authority on autism and the author of *Let's Relate -- Strategies for Building Meaningful Relationships with People on the Autism Spectrum*.
- **Netchemia for New Staff**  
This course provided participants with the essential basic knowledge to properly use NetIEP.
- **Harrisburg iePoint**  
C.A.S.E. hosted training on iePoint that included transmission, data, and reimbursements.
- **Specialized Data Systems**  
SDS provided a full day of one-on-one training on our accounts payable and payroll system.
- **Nonviolent Crisis Intervention**  
Kim Borri and Abby Roy on the C.A.S.E. staff are certified by Crisis Prevention Institute (CPI) to deliver this training.

### **DuPage West Cook**

Mr. Nelson reported the DuPage West Cook Board Meeting was held on September 19, 2013 and C.A.S.E. is represented by Vickie Tabbert and he is the alternate. Some of the meeting topics included;

- Added a 2013-2014 ELL piece for the Self-Contained Low-Incident
- PH program will be dissolved at the end of the 2013-2014 school year (this does not affect any C.A.S.E. students)
- RCDT codes for state testing was distributed and sent to all C.A.S.E. Member districts' data personnel and Directors

### **Septran**

Mr. Nelson stated that Krapf Bus Company, the parent company, has appointed Mark Ramljak as the Vice President of Operations for Septran.

### **Structured C.A.S.E. Supported Programs**

Mr. Nelson explained the Structured Program is a self-contained program designed to meet the individual educational needs of students whose primary disability requires an alternative curriculum; which includes learning supports for sensory processing/modulation, social pragmatics/communication, social problem solving, and environmental organization. The alternative curriculum includes, but is not limited to, instructional designs that build functional skills in all academic areas through embedded supports for sensory integration, behavior, social communication and applied behavioral analysis. Students in this program typically require services in a special education setting for more than 60% of their school day. To support learning of functional life skills in all academic areas; the program includes a high degree of structure, visual supports, sensory integration, discrete trial format, and alternate language supports/systems.

- We started the majority of the programs in the 2010-2011 school year

**C.A.S.E. Board Briefs / October 4, 2013**

- There are currently ten programs with additional programming in Glenbard D87 supports/classrooms
  - Three of the ten are preschool programs (15, 41, 44)
  - Programs typically serve six to eight students
  - All preschool classrooms are full, additional space is needed and a committee will be meeting to explore possible solutions

**Illinois Alliance of Administrators of Special Education**

**Fall Conference in Tinley Park**

Many of the District Administrators attended the fifteenth annual IAASE conference September 25-27, 2013.

- Hot topics at the conference included:
  - Transition planning
  - Assistive technology
  - Evaluations
  - Common Core curriculum
  - 504 plans
  - Focus monitoring and indicator 5a

**CLOSED SESSION**

**Purpose:**

**I. Purpose:**

The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2.06 ILCS 120/2(c)(1).

**II. Purpose:**

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 ILCS 120/2(c)(1).

**III. Purpose:**

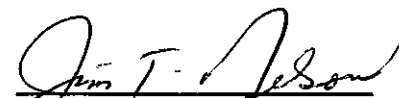
The Board entered into closed session to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11)

**ACTION AS A RESULT OF CLOSED SESSION:**

- Destruction of Electronic Verbatim Records of Closed Sessions Prior to January 12, 2012 consisting of May 11, June 17, September 16 and December 16, 2011.
- Closed Session Minutes should remain closed for March 18, February 15 and January 18, 2013.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, November 1, 2013, 9:00 a.m. in the CCSD 89

Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Jim T. Nelson, Executive Director