



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

22W600 Butterfield Road
Glen Ellyn IL 60137-6957

Voice or TTY (630) 942-5600
FAX (630) 942-5601

Jim T. Nelson
Executive Director

BOARD BRIEFS MONDAY, APRIL 7, 2014

The April meeting of the C.A.S.E. Board of Directors was held on Monday, April 7, 2014, 9:00 a.m., at C.A.S.E., in the District 89 Board Room.

CONSENT AGENDA

The Board approved the following items:

1. Approval of Minutes March 7, 2014, Regular and Closed Session;
2. Approval of Accounts Payable for March and April, Payroll for March, and Projected Payroll for April and May,
3. Treasurer's Report, February 2014;
4. Personnel;

Employment;

- Amy Nelson, Administrative Assistant/Receptionist, assigned to C.A.S.E., as a twelve month employee. This position is necessary in order to fill a vacancy.
- Debbie Gittleman, Educational Audiologist, assigned to C.A.S.E. Itinerant Services, at 12 hours per week for the 2014/15 school year. This position is necessary in order to meet IEP requirements.
- Carmen Tibbs, Speech Language Pathologist, assigned to Marquardt District 15, at a salary of MA45 Step 4, at 1.0 for the 2013/14 school year. This position is necessary in order to fill a vacancy.
- Stacy Rathjen, Behavior Technician Intern, at .6 FTE for the 2013/14 and 2014/15 school year. This position is necessary in order to meet referral demand.
- Lori Wright, Behavior Technician Intern, at 1.0 FTE for the 2013/14 and 2014/15 school year. This position is necessary in order to meet referral demand.

2014/15 Employment Contracts;

- Mary Furbush, C.A.S.E. Itinerant Services Administrator for the 2014/15 school year.
- Becky Cortesi-Caruso, District Special Education Director Marquardt District 15, for the 2014/15 school year.
- Julie Salamone, C.A.S.E. Program Coordinator, for the 2014/15 school year.
- Jerry Brendel, C.A.S.E. Business Manager, for the 2014/15 school year.

Resignation:

- Stephanie Lesnik, Program Assistant at Glenwood, submitted a letter of resignation effective April 7, 2014.

Decrease in Hours:

- Rachel DuFresne, Teacher, Vision Itinerant, has requested to decrease her hours from 1.0 FTE to .4 FTE for the 2014/15 school year.

OTHER ACTION ITEMS

The Board approved the following items:

- Fiscal Year 2015 C.A.S.E. Budget, Third Draft
- Agreement Between the Cooperative Association for Special Education (C.A.S.E.) and the Northeast DuPage Special Recreation Association (NEDSRA) for the Inclusion of Leisure Education/Recreation Program Components in the C.A.S.E. Extended School Year Program Summer 2014.
- Revised FY2014 C.A.S.E. and Glenwood Ten Month School Calendar.
- FY 2014-2015 C.A.S.E. and Glenwood Ten Month Calendar.
- Resolution Dismissal of Education Support Personnel.
- Resolution Honorable Dismissal Educational Support Personnel.
- Resolution Honorable Reduction of Educational Support Personnel.
- Resolution Honorable Dismissal of Certified/Licensed Staff.
- Resolution Honorably Reducing Certified/Licensed Staff.
- Resolution Authorizing Honorably Reducing Certified/Licensed Staff.
- Glenwood Principal Three Year Contract 2013-2016.
- EBC FY2015 Health & Dental Premium Rates.

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

Mr. Nelson reported the ISBE IDEA & Special Education Personnel Audit findings concluded that;

- C.A.S.E. implement an inventory list of equipment. C.A.S.E. has established an inventory list of equipment.
- C.A.S.E. must submit accurate periodic expenditure reports.
- ISBE commented how well our grant was organized in terms of structure and allocation.

DIRECTOR'S REPORT

The Illinois Council for Exceptional Children theme for the Nov. 6-8, 2014 conference is "Special Education: Making Achievement Possible for all Students".

C.A.S.E. has had three proposals accepted for presentation:

- "Getting Results with Life Space Crisis Intervention" presented by Dr. Joe Williams and Kim Borri
- "Access Technology – How to Best work with Students with Orthopedic Impairments" presented by Barb Layer
- "Low Incidence Disabilities" presented by Dr. Mary Furbush, Kathy Sledz, and Tracy Mack

The Special Education Personnel Reimbursement second quarter payment was released on March 20, 2014.

C.A.S.E. received a FOIA request from Hinshaw and Culbertson, Attorneys at Law for Special Education. The request was for profile data for 2011-2012, 2010-2011, 2009-2010, 2008-2009, and 2007-2008 for Lombard 44, CCSD 93, and Glen Ellyn 41. C.A.S.E. has responded to this request.

Thank you to Mary O'Brian, Director of Assessment for ISBE and Gene Olsen, CCSD 89 Director of Student Services for presenting "A Deeper look: the PARCC Accommodations Manual." The training was attended by 140 people. We extend our gratitude to Marquardt D15 for the use of their large conference room. Due to the high demand, Mary and Gene will host an additional workshop on April 22, 2014 at Marquardt D15.

BOARD BRIEFS, April 7, 2014

Page Three

April is National Autism Awareness Month; the seventh-annual World Autism Awareness Day is April 2, 2014.

There has been a \$205,520 budget decrease in planned expenditures due to Glenwood's decrease in enrollment for 2014/15.

Renewing the Strategic Plan, C.A.S.E Administrators and District Directors actively participated in great conversations facilitated By Dr. Ann Riebock. Topics included:

- Spirit of collaboration
- Technical Support
- Personnel Support
- Professional Development

An assessment template is being developed to assess "what is" current conditions in each district with C.A.S.E. support. Future dates of 4/11/2014, 4/25/2014 and 5/16/2014 have been planned to continue work.

TRANSPORTATION AND TWO-YEAR SEPTRAN EXTENSION PROPOSAL

The Board discussed C.A.S.E. vs. districts handling transportation.

Septran discovered a billing error in the billing rate with transportation to outside C.A.S.E. boundaries. Septran was not billing the correct rate. Septran requested to initiate the outside C.A.S.E. boundaries billing rate immediately. The C.A.S.E. Board of Directors felt the billing rate for transportation to outside districts should begin with the new fiscal year.

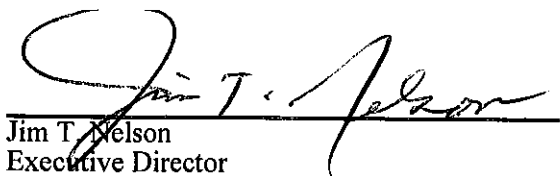
The Board discussed the Two Year Septran Extension Proposal . Mr. Nelson reported he reviewed the bids from 2011 and Septran was still below the lowest bidder. Mr. Nelson also noted the rates are comparable to other cooperatives in the area.

A Closed Session was held for the purpose of;

The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1).

There was no action as a result of Closed Session.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, May 9, 2014, 9:00 a.m. at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.


Jim T. Nelson
Executive Director