



# COOPERATIVE ASSOCIATION for SPECIAL

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Jim T. Nelson  
Executive Director

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## **C.A.S.E. BOARD BRIEF MONDAY, JUNE 6, 2014**

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The June meeting of the C.A.S.E. Board of Directors was held on Friday, June 6, 9:00 a.m., at C.A.S.E., in the District 89 Board Room.

Mr. Nelson introduced visitors.

### **DISCUSSION ITEM FOR BOARD**

#### **Preparing for the Renewal of the Strategic Plan**

Discussion was held as to what is C.A.S.E. and what are next steps in preparing for the renewal of the Strategic Plan.

Mr. Nelson thanked the District Superintendents, Special Education District Administrators, and C.A.S.E. administrators for all their time and hard work in working towards the success of the renewal of the Strategic Plan. A handout was included in the C.A.S.E. Board Packet.

The Board approved the following items:

#### **CONSENT AGENDA**

1. Approval of Minutes May 9, 2014, Regular and Closed I & II Sessions;
2. Accounts Payable and Payroll for May and June, and Projected Payroll for June and July;
3. Treasurer's Report, April 2014;
4. Personnel;  
Employment;
  - Mariana Proske, Student Services Interventionist, assigned to Glenbard East High School, at MA30 Step 5, at 1.0 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
  - Deanna Zuchowski, Teacher/Vision & O & M Itinerant, assigned to C.A.S.E. Itinerant Services, at MA15 Step 2, at 1.0 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
  - Kathryn Maday, Student Services Interventionist, assigned to Glenbard North High School, at MA30 Step 5, at 1.0 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
  - Erin Dugan, Speech Language Pathologist, assigned to Glenbard North High School, at MA Step 1, at 1.0 FTE, for the 2014/15 school year. This position is necessary in order to meet IEP requirement.
  - 2014 C.A.S.E. ESY Staff;  
See attached 2014 C.A.S.E. ESY Staff Roster.

## Resignation;

- Kristin King, Program Assistant/RN, assigned to Glenwood, has submitted a letter of resignation to be effective the end of the 2013/14 school year.
- Renee McGowan, Social Worker, assigned to Glenbard West High School, has submitted a letter of resignation to be effective the end of the 2013/14 school year.
- Jillian Grant, Program Assistant/RN, assigned to Glenbard East High School, has submitted a letter of resignation to be effective the end of the 2013/14 school year.
- Kevin O'Donnell, Technology, assigned to C.A.S.E., has submitted a letter of resignation to be effective May 20, 2014.
- Priscilla Hanes, LBS1 Teacher, assigned to Glenwood, has submitted a letter of resignation to be effective the end of the 2013/14 school year.
- Lenell Vitale, Occupational Therapist, assigned to CCSD 89, has submitted a letter of resignation to be effective at the end of the 2013/14 school year.

## Transfer;

- Christina Banakis, LBS1 Teacher, assigned to Glenwood, transferring to CCSD 93, AIP Program at Heritage Lakes, for the 2014/15 school year.

Illinois Prevailing Wage Ordinance FY2014

**OTHER ACTION ITEMS:**

1. Organizational Meeting
  1. Secretary; Jim T. Nelson for a one-year term.
  2. Recording Secretary; Deborah Marszalik for a one-year term.
  3. Appoint the Treasurer; Jerome Brendel for a one-year term.
  4. Newspaper in which to publish all Board informational and/or legal notices; Liberty Publications.
  5. Board Meeting Dates for 2014/15;
    - August 1, 2014
    - September 5, 2014
    - October 3, 2014
    - November 7, 2014
    - December 5, 2014
    - January 9, 2015
    - February 6, 2015
    - March 6, 2015
    - April 10, 2015
    - May 8, 2015
    - June 5, 2015
2. Accounts Payable Procedure for IDEA Grants
3. Leave of Absence;
  - Robin Scantlen, Social Worker, assigned to Marquardt District 15, leave of absence for the 2014/15 school year.
  - Jennifer Stafiej, Psychologist, assigned to Marquardt District 15, leave of absence for the 2014/15 school year.
4. Executive Director Compensation 2013-2014

**ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL  
YEAR END REVIEW**

- **GLENWOOD – A report was included in the Board Packet.**  
Dr. Williams provided a recap of the 2013/14 Glenwood School year. A targeted area for growth this year was professional development and learning, as well as curriculum implementation, both academic and social/emotional. He also reported a drop in the use of the isolated time out room. He also provided a Literacy Data Snapshot for reading fluency which has produced positive results. Dr. Williams thanked the District Superintendents for their support throughout the year.



- **CIS – A report was included in the Board Packet.**

Dr. Furbush provided a recap of the 2013/14 C.A.S.E. Itinerant Services school year. She mentioned the C.I.S. services over 787 students and 234 schools. Six Low Vision Clinics were held and 35 students were served. She also mentioned several highlights of the school year;

- Professional Learning Teams which focused on topics that included researching the impact of a hearing loss on writing, iPad applications for students with visual impairments, data collection tools, and low vision tools and an examination of strategies that are effective for ELL/DHH students.
- Hearing Teachers attended a live cochlear implant at Lurie Children's Hospital,
- Vision/Orthopedic Impairment Teachers visited Donka, which provides computer training for individuals with physical, visual, and limited learning impairments.

- **C.A.S.E. Program Coordinator and Mentoring Program**

Julie Salamone provided a recap of the 2013/14 school year. Some highlighted areas included program organization, team building, staff professional development, curriculum support and ESY.

Mr. Nelson thanked Dr. Williams, Dr. Furbush and Julie Salamone for all their hard work and dedication throughout the year.

### **ECSE STRUCTURED AUTISM**

Mr. Nelson stated the need for space for ECSE Structured. District 15, 41, and 44 classrooms are currently full for the 2014/15. He will be sending out an email to ask the districts for classroom space.

### **C.A.S.E. SUPPORTED PROGRAM LIABILITY COVERAGE**

A discussion was held as to who accepts responsibility for a student who attends a C.A.S.E. program i.e. whether it is the home or attending district. District Business Managers are working towards all districts having accident coverage insurance in place.

### **DIRECTOR'S REPORT**

Mr. Nelson stated all C.A.S.E. districts have met MOE and all MOE worksheets are calculated using information from the districts AFR.

### **Extended School Year**

C.A.S.E. ESY enrollment is over 300 students to date this year. ESY will be split this year, located in Lombard D44 at both Butterfield School and Manor Hill School. High School ESY will be located at Glenbard D87. Nine students from Philip Rock have enrolled.

In preparation for ESY, C.A.S.E. administration has met with police, fire, transportation, and Lombard District 44 Buildings and Grounds.

### **C.A.S.E. Bus Liaison/Coordinator**


Mr. Nelson reported that after much discussion and data analysis with District Directors, Business Managers, and the C.A.S.E. Board the consensus is to retain the Septran Administrative Assistant position for all districts at C.A.S.E.

A Closed Session was held for the purpose of;

The Board entered into closed session to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

There was no action as a result of Closed Session.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, August 1, 2014, 9:00 a.m. at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

  
Jim T. Nelson  
Executive Director