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Jim T. Nelson
Executive Director

BOARD BRIEFS

Friday, November 7, 2014

The November meeting of the C.A.S.E. Board of Directors was held on Friday, November 7, 2014, 9:00 a.m. at C.A.S.E.

CONSENT AGENDA

The Board approved the following items:

1. Approval of Minutes for October 3, 2014, Regular and Closed Session;
2. Approval of October and November Accounts Payable and October Payroll; and Projected Payroll for November and December 2014;
3. Treasurer's Report, September 2014.
4. Personnel;

   Lane Change Request - The following employee has submitted transcripts and requested horizontal advancement on the salary schedule;

   - Denise McCoy, Adaptive Physical Education Teacher, at 1.0 FTE, from MA Step 23 to MA15 Step 23.

   Resignation:

   - Louise Loewer, Job Coach, assigned to Glenbard North High School, at 5 hours per day, resigned effective October 17, 2014.

OTHER ACTION ITEMS

1. R & G Medicaid Fee for Service Contract, January 1, 2015 to June 30, 2015
2. Board Book Dues Contract, January 1, 2015 to December 31, 2015
3. C.A.S.E. Policies and Procedures - Second Read
   1. General Administration, 3.70 Succession of Authority
   2. Operational Services, 4.15 Identity Protection
   3. Operational Services, 4.160 Environmental Quality of Buildings and Grounds
   4. Operational Services, 4.170 Safety
   5. Operational Services, 4.175 Convicted Child Sex Offender; Criminal Background Check and/or Screens
   6. Operational Services; 4.180 Pandemic Preparedness
   7. General Personnel, 5.10 Equal Opportunity and Minority Recruitment
   8. General Personnel, 5.20 Workplace Harassment Prohibited
   9. General Personnel, 5.30 Hiring Process and Criteria
   10. General Personnel, 5.35 Compliance with the Fair Labor Standards Act
   11. General Personnel, 5.40 Communicable and Chronic Infectious Disease
   12. General Personnel, 5.50 Drug and Alcohol Free Workplace
   13. General Personnel, 5.70 Religious Holidays
   14. General Personnel, 5.90 Abused and Neglected Child Reporting
   15. General Personnel, 5.100 Staff Development Program
   16. General Personnel, 5.120 Ethics and Conduct
   17. General Personnel, 5.130 Responsibilities Concerning Internal Information
4. FY 2014 C.A.S.E. Audit

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL
DIRECTOR'S REPORT

Mr. Nelson congratulated CCSD 89 on being one of the top five districts for *3rd Grade Reading* and *Reading Growth* scores
and Glen Ellyn District 41 on being one of the top five districts for 8th Grade Math and Math Growth scores.

He also congratulated Marquardt District 15, Monica Blum for being the *2014 School Nurse Administrator of the Year* in the ISBE Message from the Illinois State Board of Education *Weekly Message from State Superintendent Chris Koch,* Nov. 10, 2014 issue.

Mr. Nelson mentioned all districts and C.A.S.E. must complete the Excess Cost by January 30, 2015. Jerry Brendel and Jim Nelson will work with the district business manager's to complete. There was some confusion with the term "Excess Cost". This is for IDEA calculations.

Mr. Nelson noted some important dates;

- National School Bus Safety Week, October 20-24, 2014
- American Education Week, November 17-21, 2014

Mr. Nelson stated the C.A.S.E. Fall Institute was held on October 14 and over 200 participants were at this year's session—about 60% more than last year. The session was held at Glenbard South with three focus areas: transition for deaf and hard of hearing students, adaptive physical education, and a special presentation by Dr. Adam Cox, "Building the Eight Pillars of Capable Young Minds." Mr. Nelson thanked Cindy D'Ambrosio for doing a great job and Glenbard South for hosting!

Mr. Nelson mentioned C.A.S.E. Itinerant Services highlights;

- Implementation of PowerDS is going well. The online program allows itinerant teachers to record service minutes and notes online. In addition, the system will save time and improve transitioning students from one service provider to another.
- Our professional learning community (PLC) teams continue and are currently working to developing assessments and measures of student growth. Each team's ongoing work is focused on a separate measure which is then shared with the larger group on a quarterly cycle.
- Several of our leaders attended the October 21-22 session hosted by Illinois Supervisors of Students who are Deaf/Hard of Hearing. The focus included PARCC, integrating the Common Core/New Illinois Learning Standards, additional ADA responsibilities related to students with a communication disorder and teacher evaluation. This was also a unique opportunity to learn from other who lead low-incidence programs, about new initiatives and programs.
- On November 3 we hosted a workshop on cochlear implants for the C.A.S.E. hearing itinerants and administrators, and itinerant teachers from SASED, NDSEC and Indian Prairie School District 204. The session featured Beth Tournis, coordinator of the cochlear implant program at Lurie Children's Hospital and representatives from three implant manufacturers.

Mr. Nelson mentioned Glenwood highlights;

- Dr. Joe Roszkowski from Pathways Psychological Services will be consulting with our social workers and psychologist. He will provide professional growth and work with the problem solving teams supporting students facing the challenges of mental illness in the school setting.
- Technology readiness audit completed through ITraxx; we received a 9/9 rating for PARCC readiness. Glenwood will participate in PARCC on computers.
- The Glenwood team will both attend and present at the ICEC (Illinois Council for Exceptional Children) conference on November 7. "Getting Results with LSCI" will review the changes at Glenwood which have

increased students returning to their home district and decreased coercive interactions between educators and children in crisis.

- Six Glenwood students are in part-time transition to or participating in winter sports in their home schools.
- Parent education programing, November 17: David Carillo, LSCI trainer will work with families on LSCI from a parent perspective and the fundamental tools of cognitive restructuring. This is the first parent education event in a proposed series.

C.A.S.E. POLICIES AND PROCEDURES, PRESS PLUS – FIRST READ

The following C.A.S.E. Policies and Procedures were presented to the C.A.S.E. Board of Directors for review. Mr. Nelson stated these were standard policy updates reviewed and updated by Press Plus and Sraga Hauser LLC.

1. 5:150 Personnel Records
2. 5:180 General Personnel - Temporary Illness or Temporary Incapacity
3. 5:190 Professional Personnel -Teacher Qualifications
4. 5:200 Professional Personnel - Terms and Conditions of Employment and Dismissal
5. 5:220 Professional Personnel - Substitute Teachers
6. 5:240 Professional Personnel - Suspension
7. 5:280 Educational Support Personnel - Duties and Qualifications
8. 5:290 Educational Support Personnel - Employment Termination and Suspensions
9. 5:300 Educational Support Personnel - Schedules and Employment Year

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, December 5, 2014, 9:00 a.m. in the CCSD 89 Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Jim T. Nelson, Executive Director