COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

C.A.S.E. Board Briefs
August 1, 2014

The August meeting of the C.A.S.E. Board of Directors was held on Friday, August 1, 2014, 9:00 a.m., at C.A.S.E., in the Board Room.

CONSENT AGENDA
The Board approved the following items:

1. Approval of Minutes for June 6, 2014, Regular and Closed Session;
2. Approval of June and July Accounts Payable and Payroll and Projected Payroll for August;
3. Treasurer's Report, May & June 2014;
4. Personnel;
   Employment;
   - ESY Employment List, June 25 to July 25, 2014
     See attached 2014 C.A.S.E. ESY Staff Roster.
   - Neena Malik, Program Assistant/Medical, assigned to Lombard District 44, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirements.
   - Rachel Hobbs, Vision Itinerant Teacher, assigned to C.A.S.E. Itinerant Services, at BA Step 2, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirements.
   - Elizabeth Ristau, Hearing Itinerant Teacher, assigned to C.A.S.E. Itinerant Services, at BA Step 3, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirements.
   - Anne Korzenecki, Hearing Itinerant Teacher, assigned to C.A.S.E. Itinerant Services, at BA Step 3, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to meet IEP requirements.
   - Stephen Buhr, Social Worker, assigned to Marquardt District 15, at MA30 Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a leave of absence.
   - Julia Larson, LBS1 Teacher, assigned to Glenwood, at BA Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
   - Ryan Wells, LBS1Teacher, assigned to Glenwood, at MA Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
   - Jamie Davidson, Hearing Itinerant Teacher, assigned to C.A.S.E. Itinerant Services, at BA Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary to meet IEP requirements.
   - Courtney Hanrahan, Interpreter, assigned to C.A.S.E. Itinerant Services, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
   - Lauren Lenzen, Speech Language Pathologist, assigned to Marquardt District 15, at MA Step 3, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
   - Mary Reeter, Administrative Assistant/Technology, assigned to C.A.S.E at .8 FTE, for 12 months. This position is necessary in order to fill a vacancy.
   - Jacquelyn Langdon, Sign Language Aide, assigned to C.A.S.E. Itinerant Services, at 1.0 FTE for the 2014/15 school year. This position is necessary to meet IEP requirements.
   - Bridget Looby, Social Worker, assigned to Glenbard District 87, at MA Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
   - Stephanie Lesnik, LBS1 Teacher, assigned to Glenwood, at BA Step 1, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.

- Stephanie Belmonte, Speech Language Pathologist, assigned to Queen Bee District 16, at MA30 Step 1, at 1.0 FTE for the 2014/15 school year. This position was necessary in order to fill a vacancy.
- Samantha Leibold, Occupational Therapist, assigned to CCSD 93, at MA Step 8, at .4 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.
- Jack Knopp, Program Assistant, assigned to Glenwood, at .5 FTE and LBS1 Teacher, assigned to Glenwood, at BA Step 1, at .5 FTE for the 2014/15 school year. These positions are necessary in order to fill vacancies.
- Suzanne Hodgkins, Occupational Therapist, assigned to CCSD 93, at MA Step 16, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.

Recall;

- Genevieve Hebeka, Social Worker, assigned to Glenbard District 87, at MA Step 14, at 1.0 FTE for the 2014/15 school year. This position is necessary in order to fill a vacancy.

Resignation;

- Laura Kostomiris, Interpreter, assigned to C.A.S.E. Itinerant Services, submitted a letter of resignation, effective the end of the 2013/2014 school year;
- Abby Meehan, Occupational Therapist, assigned to CCSD 93, submitted a letter of resignation, effective the end of the 2013/2014 school year;
- Julie Salamone, Program Coordinator, assigned to C.A.S.E., submitted a letter of resignation, effective June 30, 2014;
- Robert Wachowiak, Program Assistant, assigned to Glenwood, submitted a letter of resignation, effective the end of the 2013/2014 school year;
- Leann Mack, Program Assistant, assigned to Glenwood, submitted a letter of resignation, effective the end of the 2013/2014 school year;
- Danielle Fritz, ED Teacher, assigned to Glenwood, submitted a letter of resignation, effective the end of the 2013/2014 school year;
- Pat Hooper, Behavior Autism Consultant, assigned to Glenwood, submitted a letter of resignation, effective the end of the 2013/14 school year.

Lane Change;

- Jane Ruge, MA45 Step 12 to MA60 Step 12.

Administrative Assistant Office Personnel Salary FY2015

- Reiley Bechtold; Accounts Payable/Payroll, assigned to C.A.S.E. on July 24, 2012;
- Vanessa Blanks, Low Income Bookkeeper, assigned to the C.A.S.E. Itinerant Services on April 30, 1990;
- Darcy Durkee, School Secretary, assigned to Glenwood on September 24, 2001;
- Deborah Marszalik, Executive Assistant, HR, Board Secretary, assigned to C.A.S.E. on August 27, 2007;
- Amy Nelson, Administrative Assistant/Receptionist, assigned to C.A.S.E. on March 27, 2014;
- Dorothy Pecak, Secretary/Transportation, assigned to C.A.S.E. on August 10, 2007;
- Sylvia Provenzano, School Secretary, assigned to Glenwood on August 21, 2002;
- Mary Roman, Administrative Assistant, assigned to C.A.S.E. on March 3, 2014.

Other Action Items;

- Memorandum of Understanding - Postponing of Retirement
- FY2015 C.A.S.E. Budget

OTHER ACTION ITEMS

1. Memorandum of Understanding - Postponing of Retirement
2. FY2015 C.A.S.E. Budget

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL
YEAR END REVIEW

Director's Report
Mr. Nelson welcomed Christine Wagner, Director of Special Services, Queen Bee District 16 and Michelle Gallo, Director of Student Services, Glen Ellyn District 41.

Mr. Nelson stated the FY 2015 Part B Flow Through and Preschool IDEA Grants were submitted to ISBE on June 26 and June 27.

Preschool = $178,682
Flow Through = $5,110,673

As expected, the Grants have been returned for changes to include Nonpublic Proportionate Share sub-grants from member districts.

Mr. Nelson provided an annual update on C.A.S.E. facilities:

Central Office
Current lease from CCSD 89 is through September 30, 2020
Glenwood
Current lease from Queen Bee 16 is through June 30, 2018
C.A.S.E. Itinerant Office
Current lease from L.L.C. Rothbart Reality is through July 31, 2015

Mr. Nelson thanked Lombard District 44 for the use of Manor Hill and Butterfield Schools for ESY 2014! Registration increased this year to 345 students. C.A.S.E. partnered with NEDSRA for the Leisure Education Program. A full report with recommendations for FY2015 will be presented at the September 5, 2014 C.A.S.E. Board Meeting.

Mr. Nelson provided some facts for the upcoming 2014-2015 school year:

- Recruited and hired 19 new staff members as of July 30, 2014
- New staff orientation begins August 18
- Orientation for new staff members will include a review of our Danielson-based evaluation tool. All new staff members have been provided a copy of *Enhancing Professional Practice: A Framework for Teaching* by Charlotte Danielson and asked to familiarize themselves with her research prior to orientation.
- Linkage meeting dates and times have been confirmed.
- Our theme this year is based on Tom Carr's *Got Grit* and will build on the "what's your brand?" work we did last year.
- The C.A.S.E. evaluation committee has completed some complex work to tweak the evaluation tool. We are further reducing the complexity of the tool this year by using an online system provided by PowerEval. Qualified evaluators and staff will receive training on the changes, including PowerEval.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, September 5, 2014, 9:00 a.m. at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Jim T. Nelson
Executive Director