C.A.S.E.
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COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

BOARD BRIEFS

Friday, March 6, 2015

The March meeting of the C.A.S.E. Board of Directors was held on Friday, March 6, 2015, 9:01 a.m. at C.A.S.E.

I. CLOSED SESSION

Purpose: The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1).

No action was taken as a result of Closed Session.

CONSENT AGENDA

1. **Approval of Minutes February 6, 2015, Regular and Closed Session;**
2. **Approval of Accounts Payable for February and March, Payroll for February, and Projected Payroll for March and April, 2015;**
3. **Treasurer's Report, January 2015;**
4. **Personnel;**

   Resignation;

   - Denise Polick, Program Assistant, assigned to Glenwood, has submitted a letter of resignation effective February 20, 2015;
   - Justina Bekius, Interpreter, assigned to C.A.S.E. Itinerant Services, has submitted a letter of resignation effective the end of the 2014/15 school year;
   - Alice Weidner, Interpreter, assigned to C.A.S.E. Itinerant Services, has submitted a letter of resignation effective January 13, 2015;
   - Joseph Graves, Program Assistant, assigned to Glenwood, has submitted a letter of resignation effective February 20, 2015;
   - Sheneal Gillespie, Program Assistant/Medical, assigned to CCSD 93, has submitted a letter of resignation effective March 3, 2015.
   - Stacey Rathjen, Behavior Tech Intern, assigned to Glenwood, has submitted a letter of resignation effective the end of the 2014/15 school year.
   - Jennifer Jonas, Program Coordinator, assigned to C.A.S.E., has submitted a letter of resignation effective June 30, 2015.
5. **Contracts;**

   - Hawthorn Associates, Medicaid Fee-For-Service Agreement, July 1, 2015 to June 30, 2018.
   - Intergovernmental Agreement, C.A.S.E. and Philip Rock for Itinerant Services.

OTHER ACTION ITEMS

1. **Renewal of Infinitec Membership, July 1, 2015 to June 30, 2016**
2. **2015 Resolution Honorable Dismissal of, Part-time Licensed Staff**
3. **2015 Resolution Non-renewal and Dismissal, First-Third Year Certificated/Licensed Staff**
4. **2015 Resolution Honorable Dismissal, Certificated/Licensed Staff**
5. **2015 Resolution Honorable Dismissal, Educational Support Staff**
6. **2015 Resolution Honorable Reduction and Honorable Dismissal of First-Third Year Certificated/Licensed Staff**
7. **C.A.S.E. Policies and Procedures, Second Read;**
   7.230 Students, Misconduct by Students with Disabilities
   7.250 Students, Support Services
   7.270 Student, Administering Medication
8. **FY2016 Salaries for Staff Not Covered by the Negotiated Agreement**

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD MEETINGS

DIRECTOR'S REPORT

Mr. Nelson reported news from Glenwood:

- A decrease in projected enrollment for the 2015/16 school year driving a decrease in expenditures.
- Staff is ready for PARCC testing.
- The ACT was administered with IEP accommodations to four high school juniors on March 3rd.
- The elementary classes toured the Glendale Heights Fire Department where they learned about community safety.
- Four Glenwood students are part-time transitioning back to their home schools. The students have made significant performance improvements and will be recommended to return full time to their home schools for the 2015/16 school year.
- The Glenwood staff continues to use Life Space Crisis Intervention (LSCI) skills to decrease student disruption, damage to the school and improve student engagement. Educators from member districts have expressed interest for more training.
- Increased referrals and placement for kindergarten and first grade have necessitated the need to establish separate classrooms.

Mr. Nelson stated C.A.S.E. Administrators and District Directors met on February 17th to draft a vision and values statement for Renewing the Strategic Plan. The next meeting is scheduled for March 6th.

Mr. Nelson reported Septran Driver Training and Collaboration topics covered this year by C.A.S.E. instructional support are:

- Giving directions to non-verbal students. Using short directives.
- Seizures
- Using positive praise when students are behaving, ignoring inappropriate behaviors whenever possible
- Communicating with school staff and parents to reinforce good bus behavior. Specifically, implementing a system of reinforcement at school for positive bus behavior.
- Providing attention to those students who are behaving.

Mr. Nelson reported news at C.A.S.E. Itinerant Services:

- Mary Furbush, Rachel DuFresne, and Sumer Porter (Itinerant teacher from NTDSE) presented a workshop "Making Evaluation Matter—A Rubric Designed for Itinerant Teachers" at the Illinois Association for Education and Rehabilitation of the Blind and Visually Impaired conference.
- Mary Furbush and five vision supervisors/administrators from around the state presented a workshop "Navigating the System" at the Illinois Association for Education and Rehabilitation of the Blind and Visually Impaired conference.
- Ten vision itinerant teachers attended the Illinois Association for Education and Rehabilitation of the Blind and Visually Impaired conference.
- The Hearing Itinerant teachers continue to work, within their professional learning communities, on writing student learning outcomes for the 2015-2016 school year.

Mr. Nelson stated all staff evaluations were received on time! The PowerEval program has been well received. Committee members, CBA staff, and district directors are reviewing the rubrics and revising for the 2015-2016 school year.

Mr. Nelson reported due to an ISBE delay, the March transmission date has been extended to March 18, 2015. The March 18 date will be used to confirm the December 1 Child Count for 2014/2015.

C.A.S.E. Talents Extend to a Broader Audience

- Kathy Brinker and Tara McCarthy (Adapted Physical Education teachers) received accolades from the Illinois Association for Health, Physical Education, Recreation and Dance Executive Board of for their presentation.
- Dr. Mary Furbush (C.A.S.E. Itinerant Services Administrator) and Rebecca Hanson (teacher of deaf and hard of hearing) are presenting "Making Evaluation Matter—A Rubric for Itinerant Teachers" this week at the 51st Annual Conference of the Illinois Teachers of Hard of Hearing/Deaf Individuals.
- Casey Pilgeram, School Psychologist at Glenbard D87 co-presented to the Illinois School Psychologist Association (ISPA) conference on "Does function make a difference? Analysis of check-in/check-out (CICO) intervention" based on the research of Dr. Dan Koonce.

WORKLOAD FOR SPECIAL EDUCATORS, REVISED 2014

Mr. Nelson provided the Board of Directors a copy of the revised C.A.S.E. Workload for Special Educators.

C.A.S.E. POLICIES AND PROCEDURES, FIRST READ

The policies listed below were presented to the C.A.S.E. Board of Directors for first read. Mr. Nelson reiterated all policies are sent to the C.A.S.E. District Directors and legal counsel for review before being presented to the Board for first read.
7.20 Students, Harassment of Students
7.180 Students, Prevention of and Response to Bullying, Intimidation, and Harassment
7.190 Students, Student Discipline
7.275 Students, Orders to Forgo Life-Sustaining Treatment
7.280 Students, Communicable and Chronic Infectious Disease
7.285 Students, Food Allergy Management Program
8.25 Community Relations, Advertising and Distributing Materials in Schools Provided by Non-School Related Entities
8.30 Community Relations, Visitors to and Conduct on School Property
8.95 Community Relations, Parental Involvement
8.110 Community Relations, Public Suggestions and Concerns

PROFESSIONAL DEVELOPMENT UPDATE

Mr. Nelson elaborated the C.A.S.E. County Wide Institute held on Feb. 27, 2015 at Glenbard South High School was attended by nearly 600 participates. Mr. Nelson thanked Glenbard District 87 and Glenbard South for their partnership with the institute day.

Mr. Nelson also provided a Professional Development Update of upcoming staff and 1st Annual Spring Parent University events with dates.

VISION 20/20

Vision 20/20 *Fulfilling the Promise of Public Education* was handed out at the Board Meeting. Vision 20/20 policy platform is;

- 21st Century Learning
- Highly Effective Educators
- Shared Accountability
- Equitable and Adequate Funding

A Vision 20/20 Resolution will be presented at the next C.A.S.E. Board Meeting on April 10, 2015.

NETCHEMIA

Netchemia is terminating the NetIEP program as of August 31, 2016. Mr. Nelson is aware of the situation and will look for other options for IEP support. Mr. Nelson will keep the Board updated.

II. CLOSED SESSION

Purpose:

To discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

No action was taken as a result of Closed Session.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, April 10, 2015, 9:00 a.m. in the Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Jim T. Nelson, Executive Director