C.A.S.E.
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COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

C.A.S.E. BOARD BRIEFS
MONDAY, JUNE 5, 2015

The June meeting of the C.A.S.E. Board of Directors was held on Monday, June 5, 2015, 9:00 a.m., at C.A.S.E., in the District 89 Board Room.

Mr. Nelson introduced visitors.

CONSENT AGENDA
The Board approved the following items:

1. Approval of Minutes May 8, 2015, Regular and I & II Closed Sessions;
2. Approval of Accounts Payable and Payroll for May and June, and Projected Payroll for June and July 2015;
3. Treasurer's Report, April 2015;
4. Personnel;

   Employment;
   - 2015 C.A.S.E. ESY Staff;
   - Elizabeth Molitor, Occupational Therapist, assigned to CCSD 89, at a salary of BA Step 15, at .4 FTE for the 2015/16 school year. This position is necessary in order to meet IEP requirements.
   - Alyssa Zizzo, Supported Teacher, assigned to CCSD 89, at a salary of MA Step 3, at 1.0 FTE for the 2015/16 school year. This position is necessary in order to fill a vacancy.
   - Catherine Carone, Speech Language Pathologist, assigned to Lombard District 44, at a salary of MA15 Step 3, at 1.0 FTE for the 2015/16 school year. This position is necessary in order to fill a vacancy.
   - Lenell Vitale, Occupational Therapist, assigned to CCSD93 and St. Matthew, at a salary of MA Step 13, at 1.0 FTE for the 2015/16 school year. This position is necessary in order to meet IEP requirements.

   Administrator Contract;
   - Amie Kaczmarek, C.A.S.E. Director of Special Education, assigned to Marquardt District 15, eleven months, August 1, 2015 to June 30, 2016. This position is necessary in order to fill a vacancy.

   Administrator Contract Renewal;
   - Jerome Brendel, C.A.S.E. Business Manager, assigned to C.A.S.E., at twelve months, July 1, 2015 to June 30, 2016.

   Assignment Change;
   - Barbara Layer, Teacher Physically Handicapped, assigned to C.A.S.E. Itinerant Services at .4 FTE and assigned to Glenwood as Assistant Principal, .6 FTE for the 2015/16 school year. This position is necessary in order to fill a vacancy.
   - Ashley Korbal, from Interpreter to Glenwood Program Assistant, assigned to Glenwood at 1.0 FTE for the 2015/16 school year. This position was necessary in order to fill a vacancy.

Resignation;

- Allison Brand, LBS1 Teacher, Glenwood, submitted a letter of resignation effective the end of the 2014/15 school year;
- Laura Glenz, Occupational Therapist, assigned to Forest Glen, Glen Ellyn District 41, submitted a letter of resignation effective the end of the 2014/15 school year;
- Natalie Rocque, Program Assistant/Medical-RN, assigned to Glenwood, submitted a letter of resignation effective the end of the 2014/15 school year;
- Jennifer Stafiej, School Psychologist, on leave of absence 2014/15 school year, submitted a letter of resignation effective immediately.

Contract(s);

- Brecht's Database Solutions, PowerEval Contract Renewal, July 1, 2015-June 30, 2016
- NDSEC Intergovernmental Agreement for Itinerant Services, July 1, 2015-June 30, 2016
- Illinois Prevailing Wage Ordinance FY2015
- Settlement Agreement and General Release
- Citywide Building Maintenance Service Extension, July 1, 2015-June 30, 2016
- Glenwood Rent Increase FY2016

OTHER ACTION ITEMS:

Organizational Meeting

- Dr. Loren May as Temporary Chairperson of the C.A.S.E. Board of Directors
- Ms. Tabbert as Chairperson of the C.A.S.E. Board of Directors as per the C.A.S.E. Articles of Agreement for no less than two year.
- Dr. William Shields as Vice-Chairperson of the C.A.S.E. Board of Directors as per the C.A.S.E. Articles of Agreement for no less than two year.
- Jim Nelson, C.A.S.E. Board Secretary.
- Deborah Marszalik, C.A.S.E. Recording Secretary.
- Jerome Brendel, C.A.S.E. Treasurer.
- Shaw Media Publication, Publisher of Board informational and/or Legal Notices.
- C.A.S.E. Board Meeting Dates.

Glenwood 2015-2016 Calendar

Medicaid Fee for Service Disbursement – FY 2014, Quarter 4; FY 2015, Quarters 1, 2, & 3.

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

YEAR END REVIEW

- Dr. Mary Furbush gave a year-end report on C.A.S.E. Itinerant Services with highlights of the 2014/15 school year. Mr. Nelson thanked Dr. Furbush for her hard work this year.
- Dr. Joseph Williams gave a year-end review and report on Glenwood. Mr. Nelson thanked Dr. Williams and wished him well in his new position at Queen Bee District 16.

C.A.S.E. CERTIFIED STAFF EVALUATION UPDATE

Cindy D'Ambrosio gave a report on the C.A.S.E. Certified Staff Evaluation update. She mentioned staff had worked hard and was committed to the process. Updates were completed in February and sent to evaluators and district directors for feedback. PowerEval will be updated in order to get ready for the 2015/16 school year.

C.A.S.E. POLICIES AND PROCEDURES, FIRST READ

- 2.110 Board of Directors, Term and Duties
- 5.260 Professional Personnel, Student Teachers
- 7.260 Students, Exemption from Physical Activity

The above policies and procedures were included for review.

IDEA GRANT

Jerry Brendel gave an overview of the FY 2016 IDEA Flow Through and Pre-School Grant.

DIRECTOR'S REPORT

Mr. Nelson reported the promotion and graduation ceremony for Glenwood students was held on May 27, with 5 eighth grade and 3 high school students graduating!

Glenwood PARCC end-of-year testing is completed. It was challenging due to the format of the new assessment and by some minor technical difficulties.

Glenwood Field Day was held on for kindergarten through eighth grade students.

Mr. Nelson stated ISBE determined all C.A.S.E. member districts "meet requirements" for the 2013-2014 school year and mentioned determination is required by IDEA 2004, and includes both compliance indicators (measuring our compliance with the IDEA regulations) and results indicators (measuring our outcomes for students with disabilities). ISBE reviewed data from the school year on the State Performance Plan Indicators as outlined in Section 616.

Mr. Nelson recapped it will be another high enrollment year for ESY with 317 students enrolled. ESY will be held at three locations this year:

- CCSD 93 will host kindergarten through grade 8 at Heritage Lakes Elementary
- Glenbard D87 will host high school students at Glenbard North
- The Transition Condo will also be used

10 students from Philip Rock have enrolled in C.A.S.E. ESY. Mr. Nelson mentioned ESY administration has met with local police, fire, transportation, and the D93 and D87 departments for both IT and buildings and grounds.

The 2015 Directors' Conference will be held August 5-7, 2015 in Springfield. Some of the session topics include: federal and state monitoring, bi-lingual, educator license, dispute resolution, PARCC/DLM, legislative updates, OCR 504 plans, LRE data, and school nurse information.

C.A.S.E. received a FOIA request from the University of Southern California's Rossier School of Education. Received on May 26, 2015 the request covers records that detail mathematics and science textbooks used at Glenwood. C.A.S.E. has responded to this request using the on-line option.

District Directors and IT staff are interviewing numerous web-based IEP program providers on June 15 at the Lombard Administration Center. Our current tool, NetIEP, will be discontinued by Netchemia the end of the 2015-2016 school year.

Marquardt D15 is completing its three-year term as the C.A.S.E. Administrative District. CCSD 93 will begin its rotation serving as our Administrative District on July 1, 2016. The terms and responsibilities of the Administrative District are listed in our Articles of Joint agreement.

C.A.S.E. Administration and District Directors are meeting for the day on June 29, 2015 at the Arrowhead Golf Course to plan for the 2015-2016 school year and beyond. Some of the agenda items include strategic planning, linkage meetings, IDEA grant(s), LRE for students, embedded practices, and professional development.

The work of the Program Coordinator this year has been focused on program support, curriculum, staff professional development, and Extended School Year. Much of this work is meant to ensure alignment of cooperative-supported programs and enable educating students in the least restrictive environment. In addition, much of the administration of the "C.A.S.E. Collaboration" work (as described above) falls to the Program Coordinator.

A Closed Session was held for the purpose of;
The Board entered into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1); and to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

There was no action as a result of Closed Session.

The next meeting of the C.A.S.E. Board of Directors will be held on Wednesday, July 29, 2015 (August Meeting), 9:00 a.m. at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Jim T. Nelson
Executive Director