



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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Jim T. Nelson
Executive Director

BOARD BRIEFS

Friday, January 8, 2016

The January meeting of the C.A.S.E. Board of Directors was held on Friday, January 8, 2016, 9:00 a.m. at C.A.S.E.

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL:

Spotlight on Social Work! Jessica Walters, assigned to Glenbard District 87 and Jayna Zant, assigned to Lombard District 44 gave a brief PowerPoint presentation on their position and role as a Social Worker as a way to link student, school, home and community.

CONSENT AGENDA

The Board approved the following items:

1. Approval of Minutes for December 4, 2015, Regular and Closed Session;
2. Approval of Accounts Payable for December and January, Payroll for December and Projected Payroll for January 2016;
3. Treasurer's Report, November 2015;
4. Personnel;

Employment;

- Mia Bechtold, Coordinator of Support Service, assigned to C.A.S.E., in a twelve month position, , for the remainder of the 2015/2016 school year;
- Jamie Salas, Program Assistant, assigned to Glenwood, at 1.0 FTE, for the 2015/2016 school year;
- Anna Raimondi, Substitute Psychologist, covering a leave of absence in Glenbard District 87 for twelve weeks;
- Marcia Roberts, Substitute Occupational Therapist, assigned to Queen Bee District 16 and Glen Ellyn District 41, at a salary of BA Step 10, for the remainder of the 2015/16 school year.
- Emily Adorjan, Substitute Occupational Therapist, covering a leave of absence in Queen Bee District 16, for eight weeks;

Resignations;

- Dorie Pecak, Transportation, submitted a letter of resignation and Resignation Agreement and General Release, effective December 30, 2015;
- Jim Nelson, Executive Director, submitted a letter of resignation effective June 30, 2016.

Job Description;

- Low Incidence Services Office Coordinator.

OTHER ACTION ITEMS APPROVED:

- A. C.A.S.E. Policies and Procedures, Press Plus
 - 2.200 Board of Directors, Types of Board Meetings
 - 4.170 Operational Services, Safety
 - 5.90 General Personnel, Abused and Neglected Child Reporting
 - 5.100 General Personnel, Staff Development Program
 - 7.100 Students, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
 - 7.130 Students, Students Rights and Responsibilities
 - 7.140 Students, Search and Seizure
 - 7.340 Students, Student Records
 - 8.30 Community Relations, Visitors to and Conduct on School Property

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- B. Retirement; Steve Gordon at the end of the 2015/2016 school year.
- C. Fiscal Year 2017 Budget Assumptions and Timeline.

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL:

DIRECTOR'S REPORT

Mr. Nelson thanked Etta Avila, DHH Teacher for presenting *Resources for Communicating with Spanish Speaking D/HH Students and Families* at the Illinois Annual Statewide Conference for Teachers Serving Linguistically and Culturally Diverse Students.

C.A.S.E. hosted administrative assistants from five member districts on December 10. The group was able to discuss procedures, FFS, transportation, IEP systems, and claims. Participants took advantage of this opportunity to build understanding, share best practices, and allow improved consistency across the cooperative.

On January 4, 2016 C.A.S.E. received a Freedom of Information Act request via U.S. Mail from Morgan Polikoff, Assistant Professor at USC Rossier School of Education requesting math & science textbooks used, grade each textbook is used, version of the book used, and year textbook was first used. The request was completed on January 4, 2016.

Mr. Nelson shared Glenwood News;

- We hosted Students and families for a holiday open house featuring a staff-prepared meal, gifts (from the student's wish list), and opportunities for kids and their families to celebrate the holidays with school team members. Glenwood teacher, Ryan Wells and his high school students videotaped highlights of the day. Mr. Nelson shared the video with the C.A.S.E. Board.

This celebration was made possible by the overwhelming generosity of Dr. Mary Furbush and members of the C.A.S.E. Itinerant Services Team, Dr. Crysta Morrissey and participating staff from district 93, and Christine Wagner and her staff from District 16.

- During the first semester we have focused on how academic work is relevant to real world interests—like career and college. In the second semester we will build on this, focusing on college admissions, enrollment, and success strategies.

Jerry Brendel and Mr. Nelson will meet with the District Directors of Special Education to assess staffing patterns and projections for the 2016/2017 school year. In the event there is a reduction in force (RIF), the C.A.S.E. Board will take action on March 4 for licensed and April 8 for support staff.

Mr. Nelson reported Kevin Komarowski is the new IEA UniServ Director. He is based out of the Lombard office and will be part of the CBA negotiations.

COUNTRY WIDE INSTITUTE DAY

Mr. Nelson included an agenda of the C.A.S.E. County Wide Institute Day on March 4, 2016, along with a list of presenters.

SPECIAL EDUCATION TRANSPORTATION BID

Mr. Brendel provided a brief update as to the next steps of the Special Education Transportation Bid.

CLOSED SESSION:

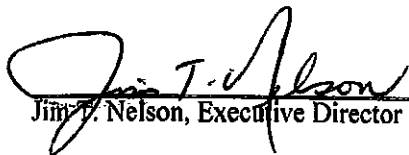
Purpose I:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity as mandated by 5ILCS 120/2 (c)(1).

No action was taken as a result of Closed Session.

OTHER BUSINESS:

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, February 5, 2016 at 8:00 a.m. in the Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.


Jim T. Nelson, Executive Director