



BOARD BRIEFS

Monday, October 5, 2015

The October meeting of the C.A.S.E. Board of Directors was held on Monday, October 5, 2015, 8:02 a.m. at C.A.S.E.

CONSENT AGENDA

The Board approved the following items:

1. Approval of Minutes for August 28, 2015, Regular Session;
2. Approval of September and October Accounts Payable and Payroll and Projected Payroll for October 2015;
3. Treasurer's Report, August 2015;
4. Personnel;
Resignation;

- Cynthia Sierra, Program Assistant-Medical/LPN, assigned to CCSD 93, has submitted a letter of resignation, effective November 30, 2015.

Lane Changes;

- Rachel Hobbs, Teacher, Vision Itinerant, BA Step 3 at \$50,799.00 to BA9 Step 3 at \$52,682.00;
- Linda Cotter, Adapted Physical Education Teacher, MA 30 Step 22 at \$102,540.00 to MA 45 Step 22 at \$104,423.00;
- Michelle Burns, School Social Worker, MA Step 16 at \$87,019.00 to MA15 Step 16 \$88,898.00;
- Paula Costello, Occupational Therapist, MA30 Step 37 at \$102,540.00 to MA60 Step 37 at \$106,302.00.

5. Contracts;

- 125 Plan Administrative Services Agreement
- Substitute Agreement 2015-2016
- C.A.S.E., Philip Rock Intergovernmental Contract FY2016

OTHER ACTION ITEMS

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL:

TRANSPORTATION

Mr. Nelson provided an update to transportation. Mr. Nelson, Ms. Tabbert and Dr. Shields met with Mark Ramljak and Jim Folkes from Septran on Sept. 11 to resolve some of the busing issues. Septran claims a shortage of drivers for routes. Mr. Nelson mentioned districts should be keeping records of taxi, mileage, limo, i.e. any other mode of transportation not supplied by Septran, and buses that are over the 10 minute wait restriction, for reimbursement. Mr. Nelson will confer with Alan Sraga, C.A.S.E. attorney, on next steps.

C.A.S.E. POLICIES AND PROCEDURES, FIRST READ

The following C.A.S.E. Policies and Procedures were presented to the C.A.S.E. Board of Directors for review;

2.250 School Board, Access to Cooperative Public Records

3.40 General Administration, Executive Director

3.50 General Administration, Administration Personnel Other than the Executive Director

3.60 General Administration, Administrative Responsibility of the Building Principal

4.45 Operational Services, Insufficient Fund Checks and Debt Recovery

5.40 General Personnel, Communicable and Chronic Infectious Disease

5.120 General Personnel, Ethics and Conduct

5.180 General Personnel, Temporary Illness or Temporary Incapacity

5.270 Educational Support Personnel, Employment At-Will, Compensation, and Assignment

5.290 Educational Support Personnel, Employment Termination and Suspensions

5.330 Educational Support Personnel, Sick Days, Vacation, Holidays and Leave

Mr. Nelson gave an overview of policies and procedures and reiterated changes are minimal and due to aligning with school code. Second read will be at the November 6, 2015 C.A.S.E. Board Meeting.

DIRECTOR'S REPORT

Mr. Nelson reported C.A.S.E. is excited to host Dr. Randy Sprick from Safe and Civil Schools on an "Overview of School-Wide Multi-Tiered Systems of Support" on October 13th. Staff will explore the components of a comprehensive and positive approach to safety, behavior, and discipline that includes: school-wide practices, classroom management structures, and individual student intervention. This event will address the professional development needs for staff as specified in Senate Bill 100. SB 100 was signed by Governor Rauner on August 24, 2015, and significantly changes suspending and expelling of students.

C.A.S.E. will also host events for our Vision Itinerants, Hearing Itinerants, and Speech/Language Pathologists on Best Practices Implementation with Tricia Sharkey, C.A.S.E. Assistive Technology Consultant.

Parent Night with Dr. Randy Sprick

C.A.S.E. has partnered with the Glenbard Parent Series (GPS) to provide a special opportunity for families to learn from Dr. Sprick. This event will be held at Glenbard South High School on Monday, October 12 at 7:00 p.m., preceded by an optional Columbus Day dinner and reception at 6:30 p.m. There is no registration required for this free event. We encourage all families in the cooperative to attend. Ms. D'Ambrosio asked the districts to encourage parent participation.

Dr. Sprick will discuss techniques parents can use to help their children learn the appropriate skills to enhance responsibility and respect. Attendees will learn:

- How to inspire children to be motivated
- How to create clear expectations for positive behavior
- How and when to use consequences for misbehavior
- How and when to use praise

Congratulations to Emily Shields

Mr. Nelson stated the 2015 Inspiring Educator award recipient is Emily Shields from Briar Glen School in Glen Ellyn. Ms. Shields was nominated by the family of one of her students for her tireless work with their child. The Inspiring Educator award, developed by Senator Chris Nybo, asks parents, students, or other community members in his Senate District to recommend individual educators who impact students' lives in a positive way.

“I have to say that my students help me as much as I help them. Seeing them make changes in school is amazing. Seeing them make changes at home is profound,” Shields told the *Chicago Tribune*.

Effective July 1, 2015, Emily is the C.A.S.E. Program Coordinator.

DuPage/West Cook

C.A.S.E. is represented by Vickie Tabbert (Jim Nelson is the alternate). We currently have 16 students attending DWC programming for Deaf/Hard of Hearing and Vision. The organization is governed by Articles of Agreement and holds quarterly board meetings. The third quarter board meeting was held on September 17, 2015. The DWC Low Incidence Service Agreement/Articles of Agreement were attached.

Illinois Alliance of Administrators of Special Education (IAASE)

Mr. Nelson reported many of the C.A.S.E. and District Administrators attended the 17th annual fall conference in Tinley Park on October 1-2. This year's conference title was “Becoming Leaders in the Day of Data and Instructional Change.” Mr. Nelson thanked Gene Olsen and Dr. Mary Furbush for presenting at the conference.

IAASE training focuses include legal, mental health, autism, assessment, leadership, transition, and innovative practices.

Reduction in Force Joint Committee

At the September 24, 2015 meeting, C.A.S.E., in collaboration with the CEA has reauthorized the RIF procedures, including:

- Job description categories for grouping
- Recall rights according to our CBA
- Reaffirmed the work of the C.A.S.E. Joint Commission on Honorable Reduction

A copy of the Reduction in Force Procedures was included in the Board Packet.

Orthopedic Itinerant Services

After 2015-2016 C.A.S.E. will use the Instructional Support Team to assist students who require orthopedic services. Additional information was included in the Board Packet.

ARTICLES OF AGREEMENT

The C.A.S.E. Articles of Agreement, Article 4 – Transportation section language was discussed. All agreed language is appropriate. Will revisit at the January 8, 2016 C.A.S.E. Board Meeting.

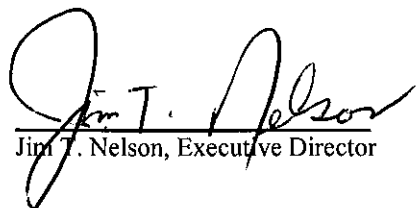
A Closed Session was held for the purpose of;

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 5ILCS 120/2(c)(1).

ACTION AS A RESULT OF CLOSED SESSION:

- Destruction of Electronic Verbatim Records of Closed Sessions Prior to August 12, 2014; February 7, March 7, April 7, May 9 Closed Session I are approved to be destroyed and Electronic Verbatim for May 9, Closed Session II and June 6, 2014 will remain intact.
- Closed Session Minutes remain closed for May 9, 2014 - Closed Session II, and June 6, 2014. Closed Session Minutes for February 7, March 7, April 7, May 9, 2014 Closed Session I have been reviewed and are approved to remain as open minutes.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, November 6, 2015, 9:00 a.m. in the CCSD 89 Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Jim T. Nelson, Executive Director