



# COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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**Dr. Mary M. Furbush, Ed.D.**  
Executive Director

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## C.A.S.E. BOARD BRIEFS

**October 5, 2016**

The October meeting of the C.A.S.E. Board of Directors was held on Friday, October 7, 2016, 8:00 a.m., at C.A.S.E., in the Board Room.

The Board approved the following items on the Consent Agenda:

1. Approval of Minutes for September 2, 2016, Regular and Closed Session;
2. Approval of September and October Accounts Payable, Payroll for September, and Projected Payroll for October and November 2016;
3. Treasurer's Report, August 2016;
4. Personnel;  
Employment;
  - Erin Herman, Hearing Itinerant Substitute for Christianna Gorman who is on maternity leave, assigned to C.A.S.E. Itinerant Services, at \$59.80 per hour.
5. Contracts;
  - 125 Plan Administrative Services Agreement

### **Other Action Items approved by the C.A.S.E. Board;**

1. CASE Policies and Procedures, Second Read
  - 4.90 Operational Services, Activity Funds
  - 4.100 Operational Services, Insurance Management
  - 4.150 Operational Services, Facility Management and Building Program
  - 6.280 Instruction, Grading and Promotion
  - 7.240 Students, Conduct Code for Students in Extracurricular Activities
2. C.A.S.E. Early Childhood Collaborative

### **ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL**

#### **TRANSPORTATION UPDATE**

Ms. D'Ambrosio provided the Board of Director's with ongoing Transportation and Data Reports.

Cindy D'Ambrosio reported Hopewell continues to do a great job!

Septran transportation issues between the four districts have reduced from the start of the school year. While drastically reduced from last year, to-date there have been forty (40) penalties issued to Septran.

Other issues needed to be resolved are;

- Angeltrack timeline
- office communication
- driver shortage
- billing

Cindy will meet with Septran staff on Tuesday, October 18<sup>th</sup> to try and resolve some of these issues.

#### **SPECIAL EDUCATION DIRECTOR'S MEETING AGENDA**

Dr. Furbush gave a brief recap of items on the Special Education Director's Meeting Agenda for the October 14<sup>th</sup> meeting.

#### **BUSINESS MANAGER'S MEETING**

Dr. Furbush gave a brief recap of items on the Business Manager's Meeting Agenda for the October 13<sup>th</sup>.

#### **DIRECTOR'S REPORT**

C.A.S.E. as been firming up two important procedures this month.

- The move from iePoint to I-Star, along with the change of district IEP programs;
- The Collective Bargaining Agreement was approved by the C.A.S.E. Board of Directors on September 2<sup>nd</sup> and Marquardt District 15 Administrative Board on September 13, 2016.

#### **Staff Activities;**

- Dr. Furbush reported the CASE Administrative team is continuing its school visits and are hopeful that being visible and accessible will assist in improving our overall climate and improve communication throughout the cooperative and the districts.
- The CASE Administrative team attended the Illinois Alliance of Special Education Administrators Fall conference in Tinley Park this year. Highlights from this included funding, student behavior, legal issues and assessment.
- Emily Shields has been coaching D41 Early Childhood teachers on curriculum and assessment. She has also been working with the new classrooms in D44 as well as helping them prepare for the October in-service. Emily is continuing to work in D16 with specific classroom and teaching staff.
- Kim Kearney (SLP) addressed a group of students in a Methods of Diagnosis class at Northern Michigan University about services and methods of addressing multicultural issues and low-incidence special education populations.
- Ten C.A.S.E. and district staff have attended 3 out of 4 Life Space Crisis Intervention Training sessions with David Carrillo. This dedicated staff is staying four nights from 3:30 until 8:00 p.m. to receive this valuable training.
- Cindy D'Ambrosio, Tricia Sharkey and Kim Kearney attended Infinitec's West Coalition Meeting to learn about the latest on assistive technology and what is happening in the region.
- Cindy D'Ambrosio attended the DuPage Federations' Early Childhood Collaborative meeting and the DuPage ROE's Early Childhood Meeting to learn more about the work occurring in DuPage County and how CASE can support this work in the Glenbard community.



- October 11 In-Service Day – CASE staff made posters and displays about their professions which were displayed in the hallway outside of the cafeteria at Glenbard South and are currently at the C.A.S.E. office.

### **CASE Itinerant Services News**

- Woodlake Technologies will provide a technology inservice to Vision Itinerant Teachers at their September Learning Team Meeting
- The Illinois Deaf and Hard of Hearing Commission has invited Mindy Long to present on the Efficacy of Workplace Standards for Educational Interpreters at their spring conference

### **Glenwood News**

- On September 16<sup>th</sup>, students and staff at Glenwood School celebrated National Play Doh Day with a fun and educational day of hands on learning opportunities incorporating Play Doh.
- Glenwood administration and staff are working with district directors, families, and students to discuss feelings associated with news that the Glenwood program would be discontinued at the end of the academic year. Overall, the news has been taken well and stakeholders are focused on successful transitions for students and families.
- The average Level of Independence for students at Glenwood is approximately 3.1 (out of 4). When students approach an average of 3 staff begin conversations with districts and families about transitions to less restrictive environments. Kudos to the Glenwood team for supporting students as they build the prosocial independence levels and emotional regulation strategies they will need to be successful moving forward.

### **C.A.S.E. POLICIES AND PROCEDURES, First Read**

- 7.150 Students, Agency and Police Interviews
- 7.190 Students, Student Behavior
- 7.200 Students, Suspension Procedures

Dr. Furbush gave a brief description of above listed policies.

### **IST POSTING**

Dr. Furbush informed the Board of Directors C.A.S.E. will be posting for a paraprofessional for the IST position.

### **EMERGENCY CLOSING**

A discussion of the Emergency Closing procedure was discussed. All decided to make the necessary decision on the day of; or in case of inclement weather permitting the evening before.

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### **CLOSED SESSION**

#### **I. Purpose:**

To discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

II. Purpose:

Discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 120/2(c)(1).

III. Purpose:

To discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1).

**ACTION AS A RESULT OF CLOSED SESSION APPROVED BY THE C.A.S.E. Board;**

- A. Destruction of Electronic Verbatim Records of Closed Session Prior to April 15, 2015;  
January 9, 2015  
February 6, 2015  
March 6, 2015, I & II
- B. Closed Session Minutes Should Remain Closed  
January 9, 2015  
February 6, 2015  
March 6, 2015, I & II

The November meeting of the C.A.S.E. Board of Directors will be held on Friday, November 5, 2016 at **8:00 a.m.** at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



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Dr. Mary Furbush  
Executive Director