



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

22W600 Butterfield Road
Glen Ellyn, IL 60137-6957

Dr. Mary M. Furbush, Ed.D.
Executive Director

630-942-5600, Relay Service 711
Fax 630-942-5601

BOARD BRIEFS

Friday, May 5, 2017

The May meeting of the C.A.S.E. Board of Directors was held on Friday, May 5, 2017, at 10:04 a.m., at C.A.S.E., in the CCSD 89 Board Room.

The C.A.S.E. Board of Director's approved the following;

CONSENT AGENDA

1. Approval of Minutes for April 7, 2017 Regular and Closed Session, and April 10, 2017, Special Board Meeting and Closed Session;
2. Approval of Accounts Payable and Payroll for April, Payroll for April, and Projected Payroll for May and June 2017.
3. Treasurer's Report, March, 2017;
4. Contracts
 - Brecht's Database Solutions, July 1, 2017 to June 30, 2018;
 - Intergovernmental Agreement for Itinerant Services, NDSEC;
 - Rothbart Lease Agreement, August 1, 2017 to July 31, 2018.
5. Personnel;
Employment;
 - 2017 Extended School Year Roster Report;
 - Matthew Killian, Occupational Therapist, assigned to CCSD 93, at 1.0 FTE, for the 2017/2018 school year. This position is necessary in order to fill a vacancy;
 - Alexandra Murrill, DHH Teacher, assigned to C.A.S.E. Itinerant Services, at 1.0 FTE, for the 2017/2018 school year. This position is necessary in order to meet IEP requirements;
 - Bridget Lessentien, DHH Teacher, assigned to C.A.S.E. Itinerant Services, at 1.0 FTE, for the 2017/2018 school year. This position is necessary in order to fill a vacancy;
 - Nichole Carrasquillo, Speech Language Therapist, through Cumberland Therapy Services, assigned to Marquardt District 15, at 1.0 FTE for the 2017/2018 school year. This position is necessary in order to meet IEP requirements.

Resignations;

- Janelle Bailey, Job Coach, Part-time .5 FTE, assigned to Glenbard Township District 87, has submitted a letter of resignation, effective April 7, 2017.

OTHER ACTION ITEMS APPROVED:

1. FY2017 Needs Assessment

Cindy D'Ambrosio presented the FY2017 C.A.S.E. Needs Assessment to participating districts to review in detail. Part one, is a summary of their respective district, Part two is a summary of data compilation of all districts, Part three, includes all the districts individual raw data. Ms. D'Ambrosio will meet with District Assistant Superintendents and Special Education District Administrators to discuss future needs including professional development.

ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD APPROVAL

C.A.S.E. STAFF RECOGNITION CELEBRATION

Dr. Furbush invited the Board to the C.A.S.E. Staff Recognition Celebration on May 25th. The event will be held from 3:00 p.m. to 6:00 p.m. at Glendale Lakes Country Club, 1550 Presidents Street, Glendale Heights.

GLENWOOD CLOSING

Dr. Furbush had an inventory list of items at Glenwood that the districts had claimed. The last student day at Glenwood is May 31st. June 2nd and 5th are the scheduled dates for districts to come to Glenwood and pick-up their designated items. All C.A.S.E. and district employees will have access to Glenwood on June 6th from 7:30 a.m. to Noon to take classroom supplies. Items will be color-coded by district and districts are responsible for locating items at Glenwood and moving them to their district.

Dr. Furbush stated C.A.S.E. will be vacating Glenwood on *June 30, 2018*, and opened the conversation regarding the need for a storage location next year.

C.A.S.E. INVOICE PROCEDURE

Jerry Brendel provided each district with a Summary of Invoices for 2017 & 2018. This information will also be provided to all Business Managers. He will meet with all district Business Managers and review the invoicing procedure. C.A.S.E. will now invoice all expenses and then provide a check back to the district.

EARLY CHILDHOOD COLLABORATIVE POLICY REVIEW, SUMMER DATES

Dr. Furbush stated the role of C.A.S.E. with the Early Childhood Collaborative is to facilitate and partner with C.A.S.E. member districts and the community. Phase I is the grant application. If secured, this money would be used for a leader to move the Early Childhood Collaborative to the next phase. Districts 15, 16, 41, 87, and 89 would like to participate. Lombard District 44 remains uncommitted at this time.

TRANSPORTATION UPDATE

Cindy D'Ambrosio provided an updated report with data, issues, and penalties. Currently transportation for ESY is being arranged. Also, a meeting will be scheduled in the near future with Hopewell regarding transportation for the 2017/2018 school year.

C.A.S.E. BOARD PRESIDENT SUCCESSION DISCUSSION

Dr. Furbush stated the C.A.S.E. Organizational Meeting will be held on June 9th at the C.A.S.E. Board Meeting. At this meeting a Chair and Vice-Chair will be decided for a two-year term.

DIRECTOR'S REPORT

Maureen Quirk (C.A.S.E. Psychologist) and Denise Kuchta (Math Specialist, Gifted Coordinator D16) co-presented a workshop "SLOs and Measuring Student Growth – How's That Working For You" at the Illinois Education Association Conference. The presentation evaluated various models of student growth and provided participants with tools to assess their current student growth measures.

Mindy Long and Tracy Mack provided feedback and information to Karen Anderson (Success for Students with Hearing Loss) on a chapter of her upcoming book. Their input was solicited to clarify IL Administrative Code and DHH guidance documents.

Lindsey Siegel and Jill Lauer (Hearing itinerants) hosted an evening for students with hearing loss and their parents in Franklin Park. The evening included games and information, and gave everyone the opportunity to interact.

Emily Shields worked with D44 Instructional Assistants on their School Improvement Day. The topic was how to systematically fade the need for adult support while increasing student independence. Participants discussed the prompting hierarchy and data collection methods to understand how to measure student progress on independent skills.

Jill Kolany (DHH teacher) has started a mentoring program with students from Lyons Township High School and 7th and 8th grade students at Park Junior High school.

Kelly Gagen and Eric Briscoe took a group of visually impaired students to Moraine Valley Community College and students were provided with a tour and information about accessing services on campus.

Cindy D'Ambrosio and Emily Shields attended an interagency collaborative meeting with other Program Coordinators and Assistant Directors of local cooperatives to discuss collaboration, professional development, and how to share resources.

Christina Mora and Rachel DuFresne (VI Itinerants) have been teaching the Physical Education teacher at Longfellow Elementary School in Wheaton, the game of Goalball so that he and a student, along with a visually impaired student could teach the game to the rest of the PE class.

The Illinois House Elementary and Secondary Appropriations Committee voted to pass [House Bill 484](#) out of committee and on to a second reading in the Illinois House of Representatives. Many CASE staff members responded to me that they had called representatives and completed witness slips in favor of this bill.

C.A.S.E. has partnered with Aurora University to offer two courses this summer that will enable low-incidence teachers as well as Speech Pathologists to acquire a Supervisory endorsement on their licenses. All participants will also complete the Teachscape Modules. With this endorsement and the modules completed, individuals will be able to serve as technical assistance supervisors in their content area.

Cindy facilitated the second annual Administrative Assistant Network meeting at Glenwood. Special Education administrative assistants from all member districts were invited to attend to discuss issues related to personnel, transportation, and I Star. Thanks to Mia Bechtold, Jessica Otto-Rosario and Deb Marszalik for their preparation and participation in this meeting.

CLOSED SESSION

Purpose I:

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the find shall be recorded and entered into the minutes of the closed meeting 5 ILCS 120/2(c)(11).

No action was taken as a result of Closed Session.

The next regular meeting of the C.A.S.E. Board of Directors will be held on Friday, June 9, 2017, 8:00 a.m., in the Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.

Dr. Mary M. Furbush, Executive Director