



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

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C.A.S.E. BOARD BRIEFS

January 6, 2017

The December meeting of the C.A.S.E. Board of Directors was held on Friday, January 6, 2017, 9:04 a.m., at C.A.S.E., in the Board Room.

The Board approved the following items:

1. Approval of Minutes for December 2, 2016, Regular and Closed Session and December 20, 2016, Special C.A.S.E. Board Meeting Regular and Closed Session;
2. Approval of Accounts Payable for December and January Accounts Payable, December Payroll; and Projected Payroll for January and February 2017;
3. Treasurer's Report, November 2016;
4. Personnel;

Employment;

- Janelle Bailey, Job Coach, assigned to Glenbard East High School, at .5 FTE, for the remainder of the 2016/2017 school year. This position is necessary in order to fill a vacancy;
- Beverly Vosicky, Speech Language Pathologist Substitute, assigned to Lombard District 44. This position is necessary in order to cover a leave of absence;
- Lindsey Rymark, Teacher Supported Substitute, assigned to CCSD 93, February 22 to April 28, 2017. This position is necessary in order to cover a leave of absence.

Resignation;

- Darcy Durkee, School Secretary, assigned to Glenwood has submitted a letter of resignation effective January 6, 2017;
- Christianna Gorman, Teacher, Hearing Itinerant, assigned to C.A.S.E. Itinerant Services, has submitted a letter of resignation effective immediately;
- Paul Hays, Teacher/Supported, assigned to Glenwood, has submitted a letter of resignation effective January 6, 2017.

OTHER ACTION ITEMS APPROVED BY THE C.A.S.E. BOARD:

1. C.A.S.E. FY2017 Extended Year Program Projected Budget
2. Fiscal Year 2018 Budget Assumptions and Timelines
3. C.A.S.E. Board Policy and Procedure
6.120 AP-2 Instruction, AP Access to Classroom and Personnel.

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

Early Childhood Collaborative Update

Cindy D'Ambrosio stated two meetings have been held with representatives from each participating district to determine the vision of the collaborative. The next meeting is scheduled for January 31st and will involve community partners. An update will be provided to the Board on February 3, 2017.

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Excess Cost Worksheet

Jerry Brendel stated he has met with all C.A.S.E. district Business Managers to provide information and instruction on how to complete the Excess Cost Worksheet. The worksheet must be completed and sent to Tammy Greco at ISBE by January 31, 2017.

Program Coordinator Position

Dr. Furbush provided a handout to the Board outlining the Program Coordinator position and reviewed the proposal for changing this position. Dr. Gordon and Dr. Shields would like to review the C.A.S.E. financial information that was requested at the December 20, 2016 Special Board Meeting before making a decision.

C.A.S.E. Board Policies, First Read

Dr. Furbush provided a brief overview of the C.A.S.E. Policies and Procedures. There will be a second read at the next Board Meeting on February 3, 2017.

4.60 Operational Services, Purchases and Contracts

5.10 General Personnel, Equal Employment Opportunity and Recruitment

5.190 Professional Personnel, Teacher Qualifications

5.125 General Personnel, Personal Technology and Social Media; Usage and Conduct

Transportation Update

Cindy D'Ambrosio stated she will present a formal update to the Board for December and January. She mentioned Septran has hired a new General Manager, Everlena Leigh. Ms. D'Ambrosio is pleased with her performance and response to issues. Septran will also be hiring two more dispatchers and "angeltrax" cameras are now installed on all of the buses.

Special Education Directors Meeting Agenda

Dr. Furbush provided topics of discussion for the next Special Education Directors Meeting on January 20, 2017.

DIRECTOR'S REPORT

December Highlights

The first annual CASE Holiday celebration was a success. Just over 100 CASE staff were in attendance. It was a wonderful opportunity for staff members to connect. At this event, CASE staff donated a significant number of hats, coats, mittens and gloves. These were given to Americana, Arbor View, Manor Hill and Glenwood for distribution to students.

The service of the month for December was Music Therapy. The January service will be Adapted PE. These informational updates have been well received by CASE staff.

Staff Activities

On November 17th and 18th, Tara McCarthy and Kathy Brinker represented CASE by presenting at the Illinois Association for Health, Physical Education, Recreation and Dance (IAHPERD) Convention on the Brockport Physical Fitness Test. These 2 presentations were scheduled for two hours each with large audiences at both sessions. More than 1000 teachers attend this annual convention over two days. With the new state mandate to conduct fitness testing on all students prior to May 1, 2017, physical educators were anxious to understand their roles in assessing students with disabilities.

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Kathy was also involved in the state teacher certification committee, which assists in mentoring national board candidates.

Tara also presented on the use of the Danielson Teacher Evaluation Model and creating and implementing a curriculum in adapted physical education. This one hour session was attended by approximately 75 teachers.

All presentations and paperwork can be viewed or accessed at the following website:

<https://sites.google.com/site/casedupageadaptedpe/home>

Dr. Furbush and Emily Shields attended a portion of the Drum Circle morning at Hadley and stated it was fun to see so many middle school students actively participate!

Sarah Lager attended the Illinois ASBO Support Conference and participated in workshops that included FMLA, Special Education funding and bidding and purchasing. Sarah also attended an Illinois accountant's workshop to learn more about 2017 tax changes.

Jeff Zimmerman is continuing to work with Avastone on the final pieces of the CIS Database. He is also working on setting up CASE's Mobile Device Management system which requires attending CASE Learning Team meetings to better understand how mobile devices are being used by staff, students and districts, doing a staff needs assessment survey and implementing the management system for all mobile devices.

Dr. Furbush and Jerry Brendel have begun the process of seeking storage space for the items that will need to be removed from Glenwood. We have seen some sites and are working with a commercial realtor to learn more about the options available.

CASE Itinerant Services News

Mindy Long is on leave and will return in mid-January. Barb Layer is serving as the CIS Administrator in her absence.

A former Leyden student with a hearing loss who attends Illinois State University has decided to become a Teacher for the Deaf and Hard of Hearing. He plans to shadow his former CASE itinerant teacher for practicum hours.

A student with a hearing loss is currently the number one student of the senior class at Proviso West. She is hoping to end the school year as the valedictorian and has worked closely with her CASE itinerant teacher for the last four years.

Glenwood News

Glenwood's families, students, and staff came together on Friday, December 16th to celebrate the holidays during a whole school assembly. Generosity from members of the C.A.S.E. Member Districts, C.A.S.E. Admin, and community partners provided gifts for each of our students. Parent feedback from the event was extremely positive.

Students and staff returned to school from their holiday break on January 3, 2017. Everyone is excited to return to school and to get back to the work of learning!

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Two more students will be transitioning back to their home schools this month. To facilitate high quality student-to-student interactions during academic course work, the number of elementary classrooms has decreased from 4 to 3.

A CLOSED SESSION WAS HELD FOR THE PURPOSE OF:

- I. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1).

No action was taken as a result of Closed Session.

The February meeting of the C.A.S.E. Board of Directors will be held on Friday, February 3, 2017 at **9:00 a.m.** at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Dr. Mary Furbush
Executive Director