



COOPERATIVE ASSOCIATION for SPECIAL EDUCATION

22W600 Butterfield Road
Glen Ellyn, IL 60137-6957

Dr. Mary M. Furbush, Ed.D.
Executive Director

630-942-5600, Relay Service 711
Fax 630-942-5601

C.A.S.E. BOARD BRIEFS

September 2, 2016

The September meeting of the C.A.S.E. Board of Directors was held on Friday, September 2, 2016, 8:01 a.m., at C.A.S.E., in the Board Room.

The Board approved the following items:

1. Approval of Minutes for August 5, 2016, Regular and Closed Session;
2. Approval of July and August Accounts Payable and Payroll and Projected Payroll for September 2016;
3. Treasurer's Report, July 2016;
4. Personnel;
Employment;
 - Laurie Waldeck, Interpreter, assigned to C.A.S.E. Itinerant Services, 1.0 FTE, for the 2016/2017 school year. This position is necessary in order to meet IEP requirements;
 - Faith Pritchard, Interpreter, assigned to C.A.S.E. Itinerant Services, for the 2016/2017 school year. This position is necessary in order to meet IEP requirements;
 - Patricia Denney, Job Coach, assigned to Glenbard Township 87, 1.0 FTE for the 2016/2017 school year. This position is necessary in order to fill a vacancy;
 - Christopher Garza, Job Coach, assigned to Glenbard Township 87, 1.0 FTE for the 2016/2017 school year. This position is necessary in order to fill a vacancy;
 - Kelly Morrow, Speech Language Pathologist, contracted through Cumberland Therapy Services, assigned to Marquardt District 15, for the 2016/2017 school year. This position is necessary in order to fill a vacancy;

Resignation;

- Jaclyn Yanahan, Speech/Language Pathologist, assigned to Marquardt District 15, submitted her letter of resignation, to be effective immediately;
- Heidi Braunschneider, Program Assistant/Medical-RN, assigned to Glenbard Township 87, submitted her letter of resignation to be effective September 2, 2016.

Tenure;

The following employees have completed four years of employment, have begun their fifth year, and are eligible for tenure or tenure equivalent status.

- Robyn Maciejewski, Speech/Language Pathologist
- Amanda Meyer, Student Services Interventionist
- Melanie Mazur, Speech/Language Pathologist
- Kristin Rix, Teacher, Supported Program
Tenure Equivalent;
- Rebekah Grimm, Physical Therapist
- Karen Szatalowicz, Occupational Therapist

Other Action Items approved by the C.A.S.E. Board;

1. C.A.S.E. Policies and Procedures
 - 5.125 General Personnel, Personal Technology and Social Media
 - 5.185 Personnel, Family and Medical Leave
 - 6.340 Family and Medical Leave
 - 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment
 - 7.190 Student Behavior
2. Intergovernmental Cooperation Agreement for Itinerant Services, Oak Lawn-Hometown School District 123

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

C.A.S.E. Policies and Procedures, First Read

- 4.90 Operational Services, Activity Funds
- 4.100 Operational Services, Insurance Management
- 4.150 Operational Services, Facility Management and Building Program
- 6.280 Instruction, Grading and Promotion
- 7.240 Students, Conduct Code for Students in Extracurricular Activities

Dr. Furbush gave a brief description of procedure and policy changes.

Early Childhood Collaborative Update/Presentation

Cindy D'Ambrosio, Kari Smith, and Gene Olsen gave a presentation on the proposed Early Childhood Collaborative Program that would include all seven (7) districts. This would support students in preparing for kindergarten readiness and engaging parents in the process. They would need one person from each district to participate and attend a meeting each month. They will involve community, police, firemen, health care, non-profits, and park district, as part of the conversation in offering resources and services for families in need. This discussion will be continued at the next Board Meeting on October 7th.

Transportation Update

Cindy D'Ambrosio provided an update to the Board, which will be ongoing throughout the year. She reported Hopewell has done a remarkable job! Septran overall has done a much better job at the start of this school year than the last two years. There have been some penalties due to late busses. There were a total of 106 changes, which is less than in the past. C.A.S.E. is trying to get access to Versatran from Septran. Last year the problem was a shortage of bus drivers and aides. This year the Septran office is understaffed and they cannot field all of the phone calls. One solution may be to hire office help through a temp agency at the beginning of the school year. Dr. Robey, Lombard District 44, reported problems with Septran and two late busses. Ongoing meetings and conversations with both Septran and Hopewell are continuing.

Glenwood Update

Glenwood News

- The Glenwood Team is working with parents to emphasize the importance of being at school no less than 95% of the days of attendance. New research by the Ad Council found that 49% of parents believe that it is OK to miss 3 or more days of school per month. Students that miss just two days per month are more likely to fall behind and less likely to graduate. To help dispel the notion that absences are "OK" administration and staff are reaching out to parents about the learning impact of chronic absenteeism and the negative impacts it can have on Math and Reading growth.
- Glenwood Team members had a successful first week with students. The first week featured a theme of relationship building explored in the context of explicit instruction in school-wide expectations.
- The Glenwood Team is excited to welcome the following new staff members to the team: Mr. Aaron Gross, Teacher in the High School, Mr. Paul Hays, Teacher in the Middle School, Ms. Chris Goolish, Teacher in the Primary Grades, Ms. Bader Iffrath, Program Assistant, and Ms. Kim Cain, Nurse.

Special Education Directors Meeting Agenda

Dr. Furbush handed out an agenda to the Board for the meeting to be held on Friday, September 9th and gave a brief explanation of topics that will be discussed. She mentioned she will provide an update and agenda at every Board meeting.

Business Manager's Meeting

Jerry Brendel stated his next Business Manager's Meeting will be held on Thursday, September 8, 2016.

Director's Report

Welcome Back

C.A.S.E. began the school year by welcoming new staff to CASE on Monday August 15th. A full day of information and activities including IEP training was prepared. On Tuesday August 16th, the CASE Mentoring Program took over and all licensed staff and their mentors spent the morning getting to know each other, reviewing the requirements of the mentoring program and ate lunch together. The staff were assigned to their buildings along with their mentors to prepare for students. On Wednesday August 17th, all new staff went through CPI training. On Thursday August 18th all CASE staff attended the CASE Opening Day luncheon at the Glendale Lakes Country Club. The CASE Board was represented by Dr. Bill Shields. The staff was very appreciative of his presence and his words. Thank you!

School Visits

The CASE Administrative team has been out to quite a few schools to see the students and staff in action. We have seen lots of teamwork and excitement surrounding the upcoming school year. The new classrooms are set up and are running well. We plan to continue this throughout the year so that we will be visible and accessible to your staff as well as our own.

Staff Activities

- Emily Shields and Tricia Sharkey trained staff in D44 on First Author and Core Language
- Cindy D'Ambrosio and Emily Shields provided a LEA Representative Training in D15
- Emily Shields is currently providing individual coaching for teachers in the ELSB Reading and Equals Math curriculum
- Cindy D'Ambrosio met with other Assistant Directors in neighboring cooperatives and they are going to collaborate to provide specific professional development opportunities for special education administrators in our local area.
- Mia Bechtold and Cindy D'Ambrosio met with both Hopewell and Septran on Friday August 26 to review transportation services for the first week of school

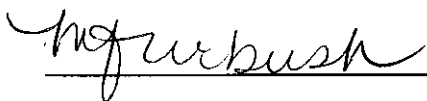
A Closed Session was held for the purpose of;

- I. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
- II. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1).

Action as a Result of Closed Session Approved by the C.A.S.E. Board;

1. Collective Bargaining Agreement Between C.A.S.E. Board of Directors and C.A.S.E. Education Association for the Collective Bargaining Agreement, August 16, 2016 to August 15, 2021.
2. Glenwood School Closing
3. C.A.S.E. Special Education District Director Amended Contract, Amie Kaczmarek

The October meeting of the C.A.S.E. Board of Directors will be held on Friday, October 7, 2016 at **8:00 a.m.** at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Dr. Mary Furbush
Executive Director