

C.A.S.E. BOARD BRIEFS
September 8, 2017

The September meeting of the C.A.S.E. Board of Directors was held on Friday, September 8, 2017, 8:02 a.m., at C.A.S.E., in the Board Room.

The Board approved the following items:

The C.A.S.E. Board has approved the following;

1. Approval of Minutes for August 4, 2017, Regular and Closed Session;
2. Approval of July and August Accounts Payable and Payroll and Projected Payroll for September 2017;
3. Treasurer's Report, July 2017;
4. Personnel;

Employment;

- Scott Vickers, Job Coach, assigned to Glenbard Township 87, at 1.0 FTE for the 2017/2018 school year. This position is necessary in order to fill a vacancy;
- Kara Moroni, Vocational Rehabilitation Specialist, assigned to Glenbard Township 87, at 1.0 FTE for the 2017/18 school year. This position is necessary in order to fill a vacancy;
- Nichole Carrasquillo, contracted Speech Language Pathologist, assigned to Marquardt District 15, at 1.0 FTE for the 2017/2018 school year. This position is necessary in order to meet IEP requirements;
- Diane Knippen, contracted Sign Language Interpreter, assigned to CASE Itinerant Services, at 1.0 FTE for the 2017/2018 school year. This position is necessary in order to meet IEP requirements;
- Jeanine Woltman, GECC Coordinator, assigned to CASE, at 120 days for the 2017/2018 school year.

Increase in Hours;

- Sherilyn Sullivan, Adapted Physical Education Teacher, assigned to Glenbard Township 87, at .7 FTE for the 2017/18 school year. This increase in FTE is necessary in order to meet IEP requirements.

Resignation;

- Paula Costello, Occupational Therapist, has submitted her letter of resignation effective August 18, 2017.

Tenure;

The following employees have completed four years of employment, have begun their fifth year, and are eligible for tenure or tenure equivalent status.

Tenure Status:

- Kevin Ballardini, Teacher, Supported
- Mary Bell, School Psychologist
- Amy Carrera, Social Worker
- Michelle Budz, Teacher, Supported
- Jill Dircks-Kolany, Teacher, Hearing Itinerant
- Sarah Finlayson, Instructional Support Team Coach
- Kelly O'Donnell, Speech Language
- Lindsey Siegel, Teacher, Hearing Itinerant
- Dawn Stewart-Walker, Social Worker

Tenure Equivalent Status:

- Gail Feltault, Occupational Therapist
- Erin Molloy, Occupational Therapist
- Nicole Paneque, Occupational Therapist

Educational Advancements

- Tricia Sharkey
- Christina Morley
- Kelly Gagen
- Jeff Money
- Samantha Beck

5. Contracts

- RhythmWorks Music Therapy Agreement, 2017-2018.

OTHER ACTION ITEMS APPROVED BY THE CASE BOARD:

1. CASE Board Policies and Procedures; 5.330 ESP, Sick, Personal, Vacation, Holidays and Leave Days

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

CASE POLICIES AND PROCEDURES

CASE Policies and Procedures listed below were stricken from Action Items and added to Items for Information, Discussion, and/or Future Board Approval. The policies will be on the October 6, 2017 Board Agenda as an Action Item for removal from the CASE Policy Manual.

- 3:60 Admin. Responsibility of a Building Principal
- 4:90 Operational Services, Activity Fund
- 4:110 Operational Services, Transportation
- 5:232 Prof. Personnel, Physical Force-Restraint, Glenwood
- 6:235-E2 Instruction, Exhibit – Student Authorization for Electronic Network Access –
- 6:240 Instruction, Field Trips and Recreational Trips
- 6:255 Instruction, Assemblies and Ceremonies
- 7:70 Students, Attendance and Truancy
- 7:80 Students, Release Time for Religious Instruction
- 7:90 Students, Release During School Hours
- 7:100 Students, Health, Eye, and Dental Examinations; Immunizations; & Exclusion of Students
- 7:130 Students, Student Rights and Responsibilities
- 7:140 Students, Search and Seizure
- 7:150 Students, Agency and Police Interviews
- 7:160 Student, Student Appearance
- 7:180 Students, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:185 Students, Teen Dating Violence Prohibited
- 7:190 Students, Student Behavior
- 7:192 Students, Gross Disobedience or Misconduct of the Student With a Disability
- 7:200 Students, Suspension Procedures
- 7:230 Students, Misconduct by Students with Disabilities
- 7:230-AP Students, Administrative Procedure - Misconduct by Students with Disabilities
- 7:230-EI Students, Exhibit – Behavioral Interventions in the Schools
- 7:230-E2 Students, Exhibit – Physical Management Incident Report
- 7:240 Students, Conduct Code for Participants in Extracurricular Activities
- 7:260 Students, Exemption from Physical Activity
- 7:275 Students, Orders to Forgo Life-Sustaining Treatment
- 7:280 Students, Communicable and Chronic Infectious Disease7:285 – students – food allergies –
- 7:310 Students, Restrictions on Publications and Written or Electronic Material
- 7:340AP Students, Administrative Procedure - Student Records
- 7:340 Students, Student Records

CASE WEBSITE

Dr. Furbush provided a preview of the new CASE Website which will go live at the beginning of October. Dr. Shields thanked Dr. Furbush for her work on the website.

ESY SUMMARY

Mindy Long provided an overview of the 2017 CASE ESY. Enrollment was at 272 students with classes at two schools; Glen Hill and Glenside Middle School. Glenbard Township had their own program this year. She provided each district with attendance numbers. Ms. Long thanked Queen Bee District 16 Administrators and staff for helping to make ESY a success.

There was discussion on setting a structured rotation among the districts for ESY. Suggestions for a two-year rotation was discussed along with the need to work around planned capital improvements. This topic will be on the October 6 Board agenda.

EARLY CHILDHOOD COLLABORATIVE UPDATE PRESENTATION

Ms. FaKelia Guyton, Program Director/Early Childhood Regional Collaborative in DuPage County presented to the CASE Board of Directors. She provided a PowerPoint presentation on the early childhood landscape in DuPage County. She stated communities are changing and it is important to see where these changes are. They are collecting data that will be used to prepare children for school success and to build relationships between community, schools, and parents. Since 2010 the number of children between the ages of 0-3 has risen 3%. Key findings in data are the needs of these children are not being met in areas of; needs of families, childhood obesity is rising, childhood poverty rising, and classrooms are not meeting the needs of children. Ms. Candace King, Executive Director of the Early Childhood Regional Collaborative in DuPage County attended the CASE Board Meeting and stated she appreciates the commitment of the CASE districts.

Cindy D'Ambrosio introduced Jeanine Woltman, the GEC Coordinator who also works as a Parent Educator in Glen Ellyn District 41 with children ages birth to 5. Ms. Woltman is excited for the opportunity to work with the Early Childhood Collaborative.

TRANSPORTATION UPDATE

Cindy D'Ambrosio provided a report and update for transportation. She indicated it has been a busy start of the school year with Hopewell. Concerns are; a need for updated route sheets, wrong school start times given to Hopewell, and a shortage of drivers. Penalties have been consistent with the 2016/17 year and Sepran. Ms. D'Ambrosio indicated Hopewell is being transparent and are working with CASE to correct issues. Dr. Furbush thanked Ms. D'Ambrosio and staff who helped out at the district level on opening day.

PROFESSIONAL DEVELOPMENT UPDATE

Cindy D'Ambrosio stated this year there are a number of professional development offerings provided by CASE staff. All topics offered are listed and staff may sign-up for workshops on the CASE website at <https://reg.abcsignup.com/view/cal1a.aspx?ek=&ref=&aa=&sid1=&sid2=&as=17&wp=32&tz=&ms=&nav=&cc=&cat1=&cat2=&cat3=&aid=CASE&rf=> Topics offered this year are on the subjects of CPI, AAC Implementation, Windows and Computing Fundamentals for Education, Intro to Scientific Teacher and the VB-MAPP, IEP Annual Review Training, CASE Qualified Evaluator Training Plus Power Eval, etc. Ms. D'Ambrosio asked for Board members to share this information.

FACILITIES PLAN

Dr. Shields, CCSD 93 and Ms. Tabbert, Queen Bee District 16 stated they may have space available depending on the storage needs of CASE for next year. Dr. Furbush will discuss further with each district.

DIRECTOR'S REPORT

CASE held its Welcome Back celebration on August 31st at the Bloomingdale Golf Club. The turnout was high and the event seemed to be well-received. Dr. Bill Shields and Dr. David Larson spoke to the group on behalf of the Board. A survey was sent out on Tuesday to the entire CASE staff to solicit some feedback on the event and this input will help guide CASE in making plans for next year.

August Highlights

Christina Mora and Lisa Polinski (Vision itinerants) attended a Braille Note Touch workshop in St. Charles. The workshop reviewed hardware, apps, help structure, methods of navigation, file management, creating documents, and accessing braille books.



Sarah Lager presented at the Illinois ASBO NextGen Summit in Palatine, IL on Special Education Funding & Reporting. The presentation offered an understanding of the sources of special education funding along with timelines and the process for reimbursement.

Mindy Long, Kathy Sledz and Terra Knowles attended a workshop on Visual Impairment eligibility. Teri Engler reviewed a variety of regulations and court cases around eligibility criteria and allowed time for questions and discussion. This workshop was put together in response to an OSEP memo released on May 22, 2017 that directly addressed eligibility issues. The workshop was sponsored by multiple cooperatives (including CASE).

Every Child Ready to Grow – this first annual early childhood forum that was held by the Glen Ellyn Library. The event was geared toward providers and parents and featured a panel of service providers that were there to answer questions, share resources and exchange information. Among others, the panel included representatives from the Glen Ellyn Police department, the Glen Ellyn library, District 41, the Glen Ellyn Park District, Dupage Medical Group, Northwestern Medicine and CASE Occupational therapist, Beth Obremski. The event was free and open to the community.



Mindy Long, Cindy D'Ambrosio and Mary Furbush welcomed CASE new staff in mid-August. A two-day new staff workshop was planned for them. All new staff members were trained in CPI, reviewed the mentoring program, met and got to spend some time in buildings with their mentor, reviewed the staff evaluation requirements and participated in activities geared toward welcoming them to our CASE family.

Mary Furbush, Cindy D'Ambrosio, Sarah Lager, Jerry Brendel and Mindy Long attended the Enger, Callaway, Baasten and Sraga School Law Update Seminar on August 30th. The workshop was broken into sections including the Legislative update, Freedom of Information Update, Human Resource Issues and Special Education. We are working on preparing a bulleted summary for the Directors and Board.

Upcoming Events

Directors Meeting – September 8

Business Managers Meeting – September 7

CEA meeting – September 26

The October meeting of the C.A.S.E. Board of Directors will be held on Friday, October 6, 2017 at 8:00 a.m. at CASE. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Dr. Mary Furbush
Executive Director