

**CASE Board Briefs**  
**March 9, 2018**

The March meeting of the C.A.S.E. Board of Directors was held on Friday, March 9, 2018, 7:33 a.m. at CASE.

The Board approved the following items on the Consent Agenda:

1. Approval of Minutes for December 8, 2017, Regular and Closed Session;
2. Approval of January and February Accounts Payable, January Payroll, and Projected Payroll for February and March 2018;
3. Treasurer's Report, November, December 2017, and January 2018;
4. Contracts;
  - Authorization to Provide Services for Orland School District 135 for a Student Placed at Child's Voice School, 2017-2018;
  - NEDSRA and CASE Extended 2018 School Year Agreement
  - Infinitec FY19 Agreement for Services
5. Personnel;  
Employment;
  - Angela Spinelli, Occupational Therapist, assigned to CCSD 93, employment date of January 8, 2018, for the remainder of the 2017-2018 school year. This position is necessary in order to fill a vacancy;
  - Karen Fountain, Teacher, Resource, assigned to CCSD 93, employment date of February 5, 2018, for the remainder of the 2017-2018 school year. This position is necessary in order to meet IEP requirements.

**OTHER ACTION ITEMS APPROVED**

- A. Notice of Intent to Retire for Laura Bauer, Lisa Botterman-Goetz, Barbara DiGiacomo, Gail Feltault, Jill Kolany, Kathy Sledz, Wendy Stephen, and Maureen Von De Bur;
- B. CASE Fiscal Year 2019 Budget, First Draft;
- C. Administrator Employment Agreements, Business Manager and Assistant Business Manager/Director of Fiscal Services;
- D. Rothbart Two-Year Lease Proposal, 2018-2020;
- E. CASE Glenbard Parent Series IDEA Grant Support;
- F. Intergovernmental Agreement for Itinerant Services Between CASE and Norridge School District 80;
- G. Memorandum of Understanding, Roosevelt University & CASE Partnership
- H. Resolution Authorizing Honorable Dismissal of Part-time Licensed Staff
- I. Resolution for Non-renewal and Dismissal of First Through Third Year Licensed Staff
- J. Resolution Authorizing Reduction and Honorable Dismissal of Education Support Staff
- K. Resolution for Non-renewal and Dismissal of Educational Support Staff

## ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD MEETINGS

### **CASE EBC 2018/2019 Preliminary Insurance Rates**

Jerry Brendel presented the 2018/2019 Preliminary Insurance Rates. He stated the Board's annual cost will decrease by about \$200,000. CASE ranked in the middle of districts that participate in EBC. He will attend the next EBC Meeting on March 21 where final insurance rates will be presented.

### **Transportation Update**

Cindy D'Ambrosio provided a Transportation Update in the Board Packet.

### **Professional Development Update**

Cindy D'Ambrosio stated 563 attended educators attended the County Wide Institute on Friday, March 2 at Glenbard South High School. She thanked Glenbard for use of their location and assistance on Institute Day. Ms. D'Ambrosio presented a flyer of upcoming professional development.

### **2017/2018 Needs Assessment**

Cindy D'Ambrosio stated a Needs Assessment survey had been sent and to-date has 220 participants. In the past she has had up to 350 responses. Five of the seven districts are participating. She will present the results to the Board on May 4<sup>th</sup>.

### **CAE Policies and Procedures, First Read**

Dr. Furbush provided a brief recap of the CASE Policies and Procedures.

### **CASE Seniority Lists 2017/2018**

The CASE Seniority Lists were included in the Board Packet and on February 1<sup>st</sup> posted at CASE, CASE Itinerant Services and on the CASE Intranet.

### **CASE Administrative District 2018/2019**

Discussion was held as to the term and the rotation of the CASE Administrative District. *Currently the Articles of Agreement state;*

In furtherance of such intent, the Board of Directors shall at all times maintain a policy that shall provide for the orderly rotation of the Administrative District function such that each member district board of education shall serve a *three-year term as Administrative District* before any member district board of education serves an additional term. Dr. Furbush will bring a recommendation to the Board in April and a final decision will be included in the June Organizational Meeting Agenda for approval.

### **District 2017/2018 Calendar**

Regarding the emergency snow day on February 9, most districts stated they will to-date use one emergency day at the end of the school year.

## **DIRECTOR'S REPORT**

### **[December/January/February Highlights](#)**

#### **CASE/ICEC Collaboration**

Mary and Cindy met with Sherie Huber who is the incoming president of the IL chapter of the Council for Exceptional Children. We are co-sponsoring their annual conference in November and a number of CASE staff will be presenting and conducting workshops.

#### **IASA/IAASE Lobbyist visit**

Shannon Bellini who is the lobbyist share by IASA and IAASE spent the afternoon at CASE on January 29. We visited a student and hearing itinerant teacher at Glen Crest, observed PT and a meeting with a CASE IST member and a teacher at Manor Hill, observed a OT session at the J. Schroeder Center and then went to CIS for part of the Vision meeting and to meet with Tricia Sharkey to learn more about assistive technology and role of the IST.

### **Glenbard Curriculum Council**

Cindy coordinated and facilitated the first meeting of the Glenbard Curriculum Council. Assistant Superintendents for Instruction/Curriculum were invited to participate. This group will continue to meet with a lot less formal structure than the former curriculum council and will work together on supporting the work of the superintendents in the Township meetings.

### **Prevention Initiative Grant**

The Prevention Initiative Grant was completed and submitted to ISBE by Jeanine Woltman. Participating CASE districts are Districts 15, 16, 41, 44 and 89. The length of the grant is 5 years and would provide for the staffing of seven home visitors and a supervisor to provide services to families.

### **Prevention Initiative Grant - Expansion**

The Prevention Initiative Expansion Grant was approved by ISBE. Participating CASE districts are Districts 15 and 89. The grant begins immediately and ends in August. CASE anticipates hiring two home visitors and a supervisor. Positions have been posted.

### **CASE Itinerant Services**

The most recent low-vision clinic was held at Morton West High School and was fully attended. CIS is evaluating the value of coordinating the clinics (which are held approximately every other month) as Dr. Jordan will be retiring at the end of the school year.

Kathy Sledz, Terra Knowles, Samantha Beck and Christina Mora as well as several CASE Occupational Therapists recently attended a presentation by a local ophthalmologist about Vision Therapy in the schools. Vision therapy is not a service that teachers are trained to do and must be done under the direction of ophthalmologist. Both Vision teachers and OTs have expressed a desire to learn more about this so that they can better assist the districts in responding to requests for school-based therapy.

Lindsey Siegel did a presentation in December to all 4<sup>th</sup> grade students at Scott Elementary School in Melrose Park about sound and noise at . Students were going on a field trip about sound and noise so presentation was a pre-teaching opportunity.

Kyle Murbach, a former D89 and D87 student recently graduated from the National Technical Institute for the Deaf and secured a position with the Department of Defense. Kyle received CASE support as a student with a hearing impairment throughout his elementary and high school experience.

### **Professional Development**

Barb Layer and Wendy Barickman presented *Paraprofessionals: Heart and Soul of the Classroom* on Friday, December at Hadley in District 41 to approximately 25 attendees. Discussed a variety of disabilities, accommodations, and activities to demonstrate the struggles students have in the classroom and how instructional aides can help students.

Barb Layer and Wendy Barickman presented *Teaching all Students: Resources, Support, and Opportunities to Learn* on Monday, January 8th at Glenside Middle School in District 16 to approximately 64 attendees. Discussed a variety of disabilities and how teachers can adapt and modify assignments for the variety of disabilities in their classrooms.

Rosanne Ingersoll and Wendy Barickman presented *Sensory Processing Activities for the Five Senses* on January 12th at Manor Hill in District 44 to approximately 30 attendees. Demonstrated a variety of tools for instructional assistants to use when they work with students with sensory processing deficits.

The following CASE staff members in District 16 prepared and presented on the January 8<sup>th</sup> School Improvement Day:

- Mary Bell (Psychologist) and Wendy Stephen (Speech Pathologist) – Executive Functioning
- Kim Borri (Social Worker) – Conflict in the Classroom
- Maureen Quirk (Psychologist) – MTSS Refresher
- Mary Bell (Psychologist) & Maureen Quirk (Psychologist) – Goal Writing
- Dawn Stewart-Walker (Social Worker) – Trauma Informed classrooms
- Debbie Catanese (Social Worker) - SAEBRS data
- Maureen Quirk (Psychologist) and Amy Carrera (Social Worker) - Recalibrating for SAEBRS screening

### **Needs Assessment**

IDEA requires an annual Needs Assessment. After soliciting their input from the Directors and Assistant Superintendents, it has been sent out to participating districts and they send it to staff & parents. We will share information with CASE Board this summer and use this information to plan Professional Development.

### **Parent Night**

Stephanie Belmonte (D16 SLP) held a parent information night for parents of children who are placed in Specialized Academic Classrooms that focused on communication. This event was well attended and parents appreciated the information.

### **A Closed Session was held for the purpose(s) of;**

To discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting, 5 ILCS 120/2 (c)(11); and to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06 5ILCS 120/2(c)(1); and to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body as mandated by Section 2 5ILCS 120/2 (c)(1).

### **ITEMS APPROVED AS A RESULT OF CLOSED SESSION**

#### **A. Destruction of Electronic Verbatim Records of Closed Session Prior to May 2016.**

Jan. 8, 2016  
 February 5, 2016  
 March 4, 2016  
 April 8, 2016 I & II

#### **B. Minutes from the following Closed Sessions Should Remain Closed**

Jan. 8, 2016  
 February 5, 2016  
 March 4, 2016  
 April 8, 2016 I & II

**Other Business**

A brief discussion regarding Glenbard Township schedule was held.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, April 6, 2018, 8:00 a.m. in the Board Room. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



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Mary M. Furbush, Executive Director