

C.A.S.E. BOARD BRIEFS
November 10, 2017

The November meeting of the C.A.S.E. Board of Directors was held on Friday, November 10, 2017 at 8:03 a.m. at CASE.

The Board approved the following items on the Consent Agenda:

1. Approval of Minutes for October 6, 2017, Regular and Closed Session;
2. Approval of October and November Accounts Payable, October and November Payroll; Projected Payroll for November and December 2017;
3. Treasurer's Report, September 2017;
4. Personnel;
Employment;
 - Samantha Banyai, Occupational Therapist, assigned to Queen Bee District 16, employment date of January 8, 2018, for the remainder of the 2017-2018 school year. This position is necessary in order to fill a vacancy.Increase in Hours;
 - Emily Anderson, increased to .5 FTE for the 2017-2018 school year. This increase is necessary in order to meet IEP requirements.Resignation;
 - Jessica Otto-Rosario, Administrative Assistant, submitted a letter of resignation effective November 3, 2017.
5. Contracts;
 - 125 Plan Administrative Services Agreement

Other Action Items approved by the C.A.S.E. Board;

1. Elimination of CASE Board Policies;
 - 4.130E Operational Services, Exhibit, Free and Reduced-Priced Food Services
 - 5.230 Professional Personnel, Maintaining Student Discipline
 - 6.70 Instruction, Teaching About Religions
 - 6.80 Instruction, Teaching About Controversial Issues
 - 6.210 Instruction, Instruction Materials
 - 7.15 Students, Student and Family Privacy Rights
 - 7.270 Students, Administering Medicines to Students
2. Intergovernmental Agreement for Itinerant Services, Philip Rock

ITEMS FOR INFORMATION, DISCUSSION, AND/OR FUTURE BOARD APPROVAL

TRANSPORTATION UPDATE

Cindy D'Ambrosio provided a brief update of transportation. Hopewell improvements include having been approved to have a parking lot in Carol Stream, hiring a Safety Coordinator, and an evening answering service for after hour calls. All of these improvements will provide for better transportation service. Ms. D'Ambrosio reiterated there is still a driver shortage. Hopewell and Ms. D'Ambrosio will provide bus driver training on December 27th. A location is to be determined.

BUSINESS MANAGER'S MEETING UPDATE

Sarah Lager provided a handout of CASE budget allocations changes and clarified the terms and details for the Board. This information was provided to the district Business Managers at the November 9th CASE Business Managers meeting.

CASE POLICIES AND PROCEDURES, FIRST READ

8.70 Community Relations, Accommodating Individuals with Disabilities

2.260 Board of Directors, Uniform Grievance Procedures

Dr. Furbush gave a brief explanation of each policy. The above policies will be on the December 8th CASE board agenda for a 2nd Read.

ADMINISTRATOR OF SERVICES AND PROGRAMS UPDATE

Emily Shields provided a brief PowerPoint presentation outlining her current projects and work in the districts.

DIRECTOR'S REPORT

The Fall Institute Day was a success with 118 attendees. Presentations were IEP Goal Writing with Cindy Baasten from Enger, Callaway, Baasten & Sraga and Mental Health Strategies in Children in Adolescents presented by Jacki Rhew, Patrick McGrath and Dr. Michael Feld.

Fall Institute Recap of Participants by District

District	CASE/CIS	D15	D16	D41	D44	D87	D89	D93
	27	20	21	18	5	3	7	12

IAASE Conference presentations

Emily Shields presented with Bonnie Jordan (Executive Director of the Philip J. Rock Center & School) the session entitled "DLM: Creating an Instructional Plan and Using Assessment." This session gave participants a guide for creating an instructional plan and reviewed the Essential Elements using commonly used low-incidence curriculum. Student reports and a focus on using the DLM as an instructional tool were featured.

Cindy D'Ambrosio presented with Candice Hartranft and Sheila Arad (NTDSE) the session "Evaluating Special Education Personnel." This session provided general and special education administrators with practical tools to effectively evaluate and support special education personnel and related services staff within their organizations.

**SLP Apps for Classrooms**

CASE Tricia Sharkey and Kim Kearney presented to District 93 speech pathologists on their Fall Institute Day. Speech pathologists were provided an overview and hands on experience with speech related apps.

ACEs Training

CASE hosted a training on at Marquardt District 15, “How Adverse Childhood Experiences (ACEs) Impact Your Students and Steps to Build Resiliency” on October 24th. This event was provided in partner with the NDSEC cooperative. A follow up session is currently being planned to provide to provide more focus and follow up on strategies.

Closing the Gap

CASE sent three staff members to Closing the Gap in Minneapolis in October. Staff members were Stephanie Braheny (SLP D16), Rebecca Luedke (SLP D89) and Sheri Maupin-Sweda (OT D93). Each of the individuals who attended will be doing presentations at their learning team meetings and will provide their colleagues with resources and information.



D44 Paraprofessional In-Service



Barb Layer and Wendy Barickman conducted a workshop for D44 paraprofessionals on the district inservice day. The workshop provided strategies, small group discussions, problem-solving and application plans.

This workshop was conducted in the Cicero School District a week later by **Kim Kearney** and **Stephany Segura**.



Visible Learning Institute

Mary Furbush and Cindy D’Ambrosio attended the ASCD Visible Learning Institute featuring John Hattie, Dave Nagel, Peter DeWitt and Diane Wolf. The focus of the institute was moving toward applying high impact strategies in the classroom and to use these strategies as a way to increase the effectiveness of PLCs and other professional learning opportunities. We followed up this workshop with a meeting that

included some of the special education directors to discuss its application in district special education classrooms, professional learning teams and other collaborative opportunities. Information from this institute will also be shared with all of the CASE learning teams throughout the school year.

Breaking Barriers – Council de Manos National Conference

Etta Avila (DHH Itinerant) presented at the Council de Manos National Conference. Council de Manos is an organization dedicated to empowering Latino Deaf, Deafblind, and Hard of Hearing individuals. Etta's



presentation, "Communication/Instruction for Spanish-Speaking Deaf and Hard of Hearing Students and Families" includes resources, research and tools from her own practice to facilitate communication with families and increase the quality of classroom instruction. Robin Mina also attended the conference and both of the itinerants will be presenting at the area-wide Hearing itinerant teacher meeting. The Council recently published a video featuring highlights of the conference and captured a snippet of Etta's presentation!

Holiday Celebration

The CASE Holiday Celebration will be held at the Glendale Lakes Country Club from 3:00-6:00pm on Wednesday December 20th. All are welcome!

IASBO/IASPA Regional Conference

Sarah Lager presented with Reiley Straub (NDSEC) at the IASBO/IASPA (Illinois Association of School Personnel Administrators) Regional Conference in Decatur and Mt. Vernon, Illinois. The presentation focused on Special Education Funding & Reporting to help downstate affiliates gain an understanding of different special ed funding sources, timelines for reporting as well as IDEA Grant Guidance.



Itinerant Services

- Cullen Bradley who is a freshman in high school D86 and has been named to Child's Voice board. He will be attending meetings and providing input.
- Abdul Khan in D87 was nominated as Panther of the Quarter because of his self-advocacy skills.

- Lindsey has two students with Goldenhar Syndrome. Lindsey has made arrangements for the high school student to Jessica Pichardo (c209) to mentor and support the preschool student Ximena Ortega (C81).
- Samantha Beck and Christina Mora gave whole class in-services to all fifth-grade classes at Longfellow Elementary in Wheaton (CUSD 200). They presented on how they design for the visually impaired and on the types of skills they teach through orientation and mobility. Students asked questions which led to discussions on assistive technology, driving/traveling, and variations of visual impairment.

IEP Training

Cindy provided the first part of a 3 part series on "Creating Legally Defensible IEPs" to District 89 case managers. The additional two portions of the training will occur this winter.

Sharing the Vision

Jeanine Woltman attended the Sharing a Vision biennial conference in Peoria. This statewide gathering of early childhood educators and providers provided Jeanine the opportunity to attend interactive workshops covering over arching EC topics (Working effectively with challenging behaviors) as well as practical hands on activities (developmentally appropriate STEAM activities for birth- 3 year olds), led by leaders in the field. She also connected with Early Childhood leaders, providers and collaborators from across the state, gaining valuable information to use moving forward with the collaborative. Jeanine also co-hosted a showcase focusing on her work D41 with multi-lingual and multi-cultural parents and their birth - 5 year old children on making interactions strong, powerful and engaging.

Upcoming Meetings/Events

CASE will host an Admin Academy on November 27th at Marquardt Administrative Center titled, "Practical Ideas for Supporting and Evaluating Special Education Personnel". While administrators have received numerous training on evaluating general education teachers, no training has been developed on how to extend this general knowledge to related services and special education teachers. This training will demonstrate how to take best practice techniques and apply them across service providers. The event will be free to all CASE member district. This training was developed by Cindy D'Ambrosio and two special education colleagues over the summer and was approved by ISBE to begin training this fall.

A CLOSED SESSION WAS HELD FOR THE PURPOSE OF;

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5ILCS 120/2(c)(1), and to discuss litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2 (c)(11).

ACTION AS A RESULT OF CLOSED SESSION APPROVED BY THE C.A.S.E. BOARD;

As a result of Closed Session the Board approved the following;

- Memorandum of Understanding, Notice of Intent to Retire, Julie Gesell

The December meeting of the C.A.S.E. Board of Directors will be held on Friday, December 8, 2017 at **8:00 a.m.** at C.A.S.E. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Dr. Mary Furbush
Executive Director