

### Community Trip Request Form

Please complete this form and return to the CASE office at least 10 days prior to the trip.

Trip Date \_\_\_\_\_ School \_\_\_\_\_

Destination \_\_\_\_\_

Requested by \_\_\_\_\_ Contact number \_\_\_\_\_

Departure time from school \_\_\_\_\_

Arrival time back to school \_\_\_\_\_

Number of staff members riding \_\_\_\_\_

Student Name	Equipment	District
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Additional Notes \_\_\_\_\_

**Lesson Plan form for a K-8 community based instruction must be filled out in its entirety**

Destination: \_\_\_\_\_

Teacher: \_\_\_\_\_

Date of Trip: \_\_\_\_\_

Standards that will be covered: Instruction  Related Services  Community Experience   
Development of Employment  Other Post-School Adult Living  Daily Living Skills and  
Functional Vocational Evaluation

Description: \_\_\_\_\_

---

---

---

---

---

---

---

---

---

---

What goal do you intend to accomplish during this community outing experience: \_\_\_\_\_

---

---

---

---

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Designee Signature \_\_\_\_\_ Date \_\_\_\_\_