

**CASE BOARD OF DIRECTORS MEETING
BOARD BRIEFS
November 9, 2018**

The CASE Board of Directors approved the following items;

Consent Agenda:

1. Approval of Minutes for October 4, 2018, Regular and Closed Session;
2. Approval of October and November Accounts Payable and Payroll; Projected Payroll for November 2018;
3. Treasurer's Report, September 2018;
4. Contracts;
 - 125 Plan Administrative Services Agreement
 - Press Plus Agreement
5. Personnel;
 - Resignation;
 - Katelyn Ash, Substitute Teacher, Hearing Itinerant has submitted a letter of resignation effective October 29, 2018.
 - Retirement;
 - Deborah Marszalik, Executive Assistant, submitted a letter of resignation effective July 31, 2019.

OTHER ACTION ITEM APPROVED:

1. **CASE Policies and Procedures, Second Read**
 - 2.105 Board of Directors, Ethics and Gift Ban

ITEMS FOR INFORMATION, DISCUSSION AND/OR FUTURE BOARD MEETINGS

TRANSPORTATION UPDATE:

Dr. Furbush reported transportation is going well.

CASE P-CARD PROGRAM

Sarah Lager stated she is in the process of establishing a P-Card Program. The Business Office is preparing a P-Card Procedure Manual along with a CASE Policy, 4:55 Operational Services, Use of Credit and Procurement Cards. The policy will be provided to the Board at the December 7 meeting for first read.

IDEA GRANT

Dr. Furbush discussed the state is allowing cooperatives to apply for a six month extension for the IDEA Grant to go to the districts. Cooperatives would like to see a one year extension and have presented a *Resolution Regarding ISBE Procedural Change in the Allocation of IDEA Flow-Through and Pre-School Funds*. The resolution will be on the December 7 CASE Board Agenda.

CASE POLICIES AND PROCEDURES, FIRST READ

- 4.20 Operational Services, Fund Balances
- 4.50-E Operational Services, Exhibit, School District Payment Order
- 4.55-E Operational Services, Exhibit, Cardholder's Statement
- 4.60-AP2 Operational Services, Administrative Procedures
- 4.80 Operational Services, Accounting and Audits
- 4.80-AP1 Operational Services, Administrative Procedure, Checklist
- 6.120 Instruction, Education of Children with Disabilities
- 6.250 Instruction, Community Resource Persons and Volunteers

Dr. Furbush gave a brief description of changes to each policy. Policies will be on the December 7 Board Meeting agenda for second read.

CASE POLICIES & PROCEDURES FOR DELETION

- 4.140 Operational Services, Waiver of Student Fees
- 6.30 Organization of Instruction
- 6.60 Curriculum Content
- 6.130 Instruction, Program for the Gifted
- 6.135 Accelerated Placement Program
- 6.135-AP Administrative Procedure - Accelerated Placement Program
- 6.190 Instruction, Extracurricular & Co-Curricular Activities
- 6.220 Instruction, Bring Your Own Technology Program (BYOT)
- 6.220-E1 Exhibit-E1-Authorization to Participate in the BYOT Program
- 6.220-E2 Exhibit-E2-Authorization to Participate in the BYOT Program Student Guidelines
- 6.230 Library Media Program
- 7.50 School Admissions and Student Transfers To and From Non-District Schools
- 7.165 School Uniforms
- 7.190 AP1 Student Handbook-Hazing Prohibited
- 7.310-AP Admin Procedure-Guidelines for Student Distribution of Non-School Sponsored Publications, Elementary School
- 7.315-AP Administrative Procedure-Guidelines for Student Distribution of Non School Sponsored Publications-High School
- 7.330 Student Use of Buildings – Equal Access
- 7.330-E Exhibit – Application for Student Groups that Are Not School Sponsored to Request Free Use of School Premises for Meetings

Dr. Furbush sent the above CASE policies to the Board for review for deletion. All of the above policies will be on the December 7 Board Agenda for second read for deletion.

DIRECTOR'S REPORT, NOVEMBER

Dr. Furbush reported October had been a busy month! Staff observations are well underway and we are fielding requests for presentations, technical assistance and varying types of support. All of the learning teams have met at least once and most will be having their second meeting in November.

KIDS data training

Mary Furbush, Tracy Kunce (SLP), Jeanine Woltman and Stacy Struebing (SLP) attended a day long training on how to use KIDS data to program for setting student and classroom goals for future instruction. This was presented by Midwest Regional Education Laboratory. All of the attendees are now trainers and can work with Kindergarten teachers in our districts.

Illinois Council for Exceptional Children Annual Conference

CASE was well represented at this event this year. The theme of the 69th annual conference was mindfulness.

- Barb Layer and Wendy Barickman – “Everyone Needs a Traveling Classroom Behavior Technician”
- Cindy D’Ambrosio – Using a Team Approach to Meet Your Students’ Complex Needs
- Tricia Sharkey – Understanding Students Who Use Augmentative Communication Systems
- Jen Tate – What is the Baggage? Supporting Students with Socio-Emotional Deficits

Dana Suskind Event – November 13 – Glen Ellyn Library 7:00-8:30pm

Hopewell has volunteered to provide transportation to families to this event. Home visitors have been provided with request forms to fill out. The GECC is currently working on making childcare arrangements.

GPAT and D41 – Blue Ribbon Status

“Through the Parents as Teachers Quality Endorsement and Improvement process, your program has earned the Blue Ribbon Affiliate designation. To achieve this designation, an affiliate must meet or exceed all 17 Essential Requirements, and also meet at least 75% of the additional Parents as Teachers Quality Standards. As outlined in the attached Quality Endorsement Report, your affiliate has met or exceeded all 17 Essential Requirements and met 97% of the Quality Standards.”

This is a 5-year designation and it carries over from where it was initially awarded – District 41 – to CASE since we simply scaled up the work already being done. District 41 and GECC will be recognized at the National Parents as Teachers conference in 2019.

The CASE Board of Directors congratulated CASE on being elected #1 “Top Work Place 2018”.

The next meeting of the C.A.S.E. Board of Directors will be held on Friday, December 7, 2018 at 8:00 a.m., at CASE. Recipients of this notice may request more information on any of these topics by calling C.A.S.E. at 630-942-5600.



Dr. Mary Furbush
Executive Director